

Book	Policy Manual
Section	0000 Bylaws
Title	NOTICE OF MEETINGS
Code	po0164 **09-10-2020 MB
Status	Adopted November 9, 2016

0164 - **NOTICE OF MEETINGS**

Pursuant to State law, the School Board shall give notice of public meetings, hearings, and workshops in the following ways:

- a. by publication in a newspaper of general circulation;
- b. by posting on the District's website not less than seven (7) days before the public meeting, hearing, or workshop;
- c. by mail to all persons who have made requests for advance notice of the Board's proceedings, and to organizations representing persons affected by any proposed policy; and
- d. by posting on signs located outside of the facility where the meeting is to be held (if available).
- e. Notice of special meetings shall be made in a newspaper or newspapers of general circulation in the county sufficiently in advance of the meeting to allow the public to attend. Such notice shall contain the date, time, place, and purpose of the meeting.

[See also Board Bylaw 0165.1 - Agendas and Bylaw 0165.3 - Special and Emergency Meetings.](#)

© Neola 2013

Legal	F.S. 120.525
	F.S. 120.81 F.S.
	1001.372

Book Policy Manual
Section Vol. 21, No. 2, Early Release
Title REVISED BYLAW - VOL. 21, NO. 2 - AGENDAS
Code po0165.1
Status From Neola
Adopted November 9, 2016

REVISED BYLAW - 0165.1 - AGENDAS

The Superintendent shall establish the agenda for School Board meetings in consultation with the Board Chairman. Individual members of the Board may place items for discussion on an agenda by advising the Superintendent of their desire to do so. A motion to rescind or to amend action previously taken shall be timely placed on the agenda since either motion may be considered a "proposition". The Superintendent shall establish reasonable procedures and deadlines for the receipt of requests to place items of business on the agenda and requests to make a presentation in the public discussion period.

The agenda for Board meetings, hearings, and workshops shall be prepared in time to ensure that a copy of the agenda may be received at least seven (7) days before the event by any person in the State who requests a copy and who pays the reasonable cost of the copy. The agenda shall contain the items to be considered in order of presentation.

After the agenda has been made available, changes to the agenda shall be only for good cause, as determined by the person designated to preside, and stated in the record. Notification of such change shall be at the earliest practicable time.

A. The agenda, along with any meeting materials available at the time of publication in electronic form, excluding confidential or exempt information, shall be published on the Board's website at least seven (7) days before the event. ~~of the regular monthly meeting or special meetings shall be accompanied by descriptive materials from the Superintendent of information relating to the District with such recommendations as s/he shall make.~~

B. The agenda for each regular meeting shall be mailed or delivered to each Board member so as to provide proper time for the member to study the agenda. Generally, the agenda should be mailed no later than seven (7) days prior to the meeting, or delivered so as to provide time for the study of the agenda by the member. ~~The agenda for a special meeting shall be delivered at least twenty-four (24) hours before the meeting, consistent with provisions calling for special meetings.~~

C. The Board shall transact business according to the agenda prepared by the Superintendent and submitted to all Board members in advance of the meeting. The order of business may be altered and items added at any meeting by a majority vote of the members present.

D. Consent Agenda

The Board shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item be removed from the consent agenda and defer it for individual discussion, public comment (if otherwise permitted), and action. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion, public comment (if otherwise permitted), and action. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion.

E. The agenda for special meetings called by the Superintendent, or by the Superintendent on request of the Board Chairman, or on the request of a majority of the Board members, shall be prepared upon the calling of the meeting but not less than forty-eight (48) hours prior to such a meeting. The agenda for special meetings, along with any meeting materials available in electronic form, excluding confidential or exempt information, shall be published on the Board's website at least twenty-four (24) hours before the special meeting, and shall include any recommendations of the Superintendent. The order of business at special meetings of the Board shall be established by the Board.

F. The agenda for emergency meetings, along with any meeting materials available in electronic form, excluding confidential or exempt information, may be published on the Board's website if possible under the circumstances and necessary to protect the public interest.

Equity, Diversity and Inclusion Policy -DRAFT – 8-16-20

The School District of Manatee County will ensure equal opportunity and access in relation to all stakeholders: students, families, and staff within the school district community, by valuing, acknowledging, recognizing, and celebrating everyone in our school system. We are committed to inspiring our school community to be accepting, open minded and willing to learn from individuals from various backgrounds.

The School District of Manatee County will adopt policies and procedures that promote diverse and equitable access for all stakeholders: students, families, and staff within the school district community regardless of race, color, national or ethnic origin, language, culture, gender, sex, gender identity, gender expression, sexual orientation, religious and spiritual beliefs, age (except as authorized by law), political beliefs, marital status, handicapping condition(s), social and family background (collectively protected characteristics), or physical and learning abilities.

Equity as an outcome, is achieved when an individual's success and well-being is no longer predicated by any social, cultural or economic factor. Equity as an action, in the schools and the District involves individuals who are willing to:

- i. interrupt and dismantle harmful or inequitable practices and policies and eliminate implicit and explicit biases. Create truly inclusive and culturally responsive school environments equally for children and adults;
- ii. ensure that each child receives what they need when they need it, to ultimately develop to their full academic and social potential; and
- iii. cultivate the unique gifts, talents and interests that reside in every child and adult.

The School District of Manatee County believes that creating and sustaining a diverse and inclusive environment is essential to the growth and development of the school district. Our diversity makes us stronger and enables students and staff to thrive. This policy ensures students and persons of disenfranchised groups: African American, Afro-Caribbean, Caribbean, persons of other African descent, Hispanic, Latino, English Language Learners, economically disadvantaged, Lesbian, Gay, Bisexual, Transgender, or Queer/Questioning (LGBTQ), and students with disabilities whom have experienced explicit and/or implicit bias will not be hindered or excluded in the area of academic achievement and/or career opportunities.

The School Board will implement policies that promote equity and access for all stakeholders by taking the following steps:

- a. Foster equity among diverse groups within the School District.
- b. Promote leadership and professional growth through mentoring, meaningful dialogue and leveraging the strengths of its members representing diverse generational experiences while working together for the common good.
- c. Provide annual training to all staff focusing on cultural sensitivity to build relationships that are culturally diverse and representative of the School District of Manatee County.
- d. Identify and address systemic deficiencies that create gaps in academic achievement by:
 - i. utilizing a set of questions for decision-making that ensures thought and problem solving through an equity lens;
 - ii. utilizing disaggregated data to analyze trends, identify gaps, and develop racial equity priorities for schools and offices;
 - iii. raising issues of inequity and offer solutions for remedy; and
 - iv. communicating unidentified, disaggregated systemwide data in a transparent and accessible manner - to all stakeholders and offer a plan to mitigate and address inequities.
- e. Provide leadership that is committed to identifying and working to bring resolutions to disparities and disproportionalities in practices that inhibit the success of students and staff alike.
- f. Commit to allocating financial resources to address the needs of students who require additional interventions to achieve academic success.
- g. Select and develop instructional materials that are historically accurate and represent the experiences of the diverse school community.
- h. Ensure that each student has access to multiple pathways to success and advanced academic programs. Students shall not be prohibited access to gifted programs or accelerated courses on the basis of race, color, national or ethnic origin, language, culture, gender, sex, gender identity, gender expression, sexual orientation, religious and spiritual beliefs, age (except as authorized by law), political beliefs, marital status, handicapping condition(s), social and family background (collectively protected characteristics), or physical and learning abilities.

- i. Utilize data and evidence-based research to address racial disproportionality in student discipline and placement in special education programs.
- j. Recruit and make efforts to retain highly qualified administrators and teachers who reflect the racially and linguistically diverse community of Manatee County.
- k. Provide evidence-based professional learning with a focus on understanding and teaching a diverse population. Administrators and Teachers will collaborate to develop and implement culturally responsive instructional practices that are effective for students of all backgrounds and abilities. In addition, the District will ensure that professional development and educator resources include a focus on creating inclusive learning environments in which all students and families feel safe and welcome.
- l. Develop effective partnerships with families, students, and communities to examine issues related to inequity in the schools. These stakeholders will serve as essential partners in planning and decision-making for their student's education and offer diverse perspectives in developing strategies to confront inequities and institutional racism and prevent discrimination based on sexual orientation, gender identity, and/or gender expression.
- m. Provide ongoing and open communication to keep all stakeholders informed of the District's Strategic Plan and progress with embedding equity and cultural competence in educational practices.
- n. Require an Equity Report be provided to the School Board annually to ensure implementation of this policy.
- o. Establish the District Diversity and Equity Committee (DDEC) which will advise the School Board and Superintendent in regard to equity and access, diversity issues, and the actions as stated in this policy. The DDEC will consist of (12) employees who represent the diverse school population and will serve for a two-year term. These employees will represent all areas of our school district – inclusive of instructional and operations. The Director of Strategic Planning & District Initiatives will assist the DDEC with facilitation and administrative duties.