

Transportation of students by an approved charter vehicle shall be permitted when such travel is for activities authorized by the Board and if the charter company has been approved by the Superintendent. The Superintendent shall develop procedures for the use of District-owned passenger cars to transport students.

Charter Vehicles

Schools wishing to rent or use charter vehicles for the transportation of students must choose from a list of charter companies approved by the Superintendent. Charter vehicles may be used only when such travel is for activities approved by the Board. Employee drivers of leased vehicles must meet the same requirements as outlined for the use of District-owned vehicles.

Use of District Owned Passenger Cars for Student Transportation

The School Bus Transportation Department is authorized to permit the use of District-owned motor vehicles for transporting students when it is determined a school bus is unnecessary or impractical. The District-owned motor vehicles shall be operated by a Board employee and no more than six (6) passengers shall be transported in any one (1) vehicle.

The following requirements must be met:

- A. students must be placed in designated seating positions;
- B. student and driver must use the occupant crash protection system provided by the vehicle manufacturer, unless the student's physical condition prohibits such use;
- C. Any Board employee transporting students must have a valid Florida driver's license and must have completed a D.D.C.-4 (Defensive Driving Course) and hold a valid Certificate of Completion.
- D. The only passengers authorized to ride in the District-owned vehicles are students who are an official part of the activity or an adult chaperone. Family members and friends are not authorized.

When Transportation is not Provided by the School

For purposes of this part, parents are responsible for the transportation of students to and from school practice sessions or contests for school-related events, including athletics. Parents are responsible for the transportation of students to and from extra-curricular activities, including athletic events, unless the principal determines the school will provide transportation. Factors such as the number of students involved and the proximity of the event will be among the factors considered by the principal when making such a determination. School personnel are not permitted to assist in arranging or providing transportation when the school does not provide transportation and the School District has no liability when transportation is not provided by the school.

Use of District-Owned Vehicles

Personal use of District-owned vehicles is prohibited except as approved through procedures established by the Superintendent. The use of school buses owned by the Board is subject to the provisions outlined in the Transportation Department Standard Operating Procedures Manual. When District-owned vehicles are issued to employees for use in District activities, drivers are required to sign acknowledging receipt and review of the Rules for Proper Use of District Owned Vehicles.

Any violation of this policy may subject an employee to discipline up to and including termination from employment.

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