



**SCHOOL DISTRICT OF MANATEE COUNTY  
CHARTER APPLICATION TIMELINE  
2023-2024**

INFORMATION	
<p><b>Monday, October 30, 2023</b></p> <p><b>10-11 a.m.</b></p> <p><b>PSC # 1007</b></p>	<p>Charter School New Applicant Orientation School District of Manatee County Professional Support Center 2501 63rd Avenue East Bradenton, Florida 34203</p>
LETTER OF INTENT	
TBD	<p>A letter of intent to file an application should be sent to the Office of District Support several months in advance of your application.</p> <p>The intent letter should include:</p> <ul style="list-style-type: none"> <li>▪ the intended charter school name,</li> <li>▪ school mission,</li> <li>▪ student targeted population,</li> <li>▪ grade levels to be served, and</li> <li>▪ location of the proposed school.</li> </ul> <p>Additionally, provide the name, telephone number and email address for the Application Contact person and Charter Board Chair.</p>
FINAL APPLICATIONS	
TBD	<p>Final applications are submitted using the <b>2022</b> FLDOE Model Charter School Application no later than 4:00 p.m. on a pre-arranged date and time. The application submission date and time is to be mutually agreed upon by the applicant and Charter School Coordinator.</p> <p>Applicants must provide the following for charter application submission:</p> <ul style="list-style-type: none"> <li>▪ <b>Ten</b> bound and tabbed paper copies with page numbers in consecutive order <u>and</u></li> <li>▪ <b>one</b> continuous document electronic copy on a USB flash drive</li> </ul> <p>Application requirements and guidelines may be found on the School District of Manatee County website @ manateeschools.net then click Departments followed by Charter Schools.</p> <p><b>Contact</b> Dr. Valerie Moore Hyer Coordinator, Charter Schools School District of Manatee County <b>2501 63<sup>rd</sup> Avenue East, Bradenton, FL 34203</b> <a href="mailto:hyerv@manateeschools.net">hyerv@manateeschools.net</a> 941.751.6550 x 43202</p>
90 DAY TIMELINE	
TBD	<p>The School District will review the application, may schedule a Capacity Interview with the applicant, and will make recommendation to the Superintendent for School Board action.</p> <p>The Charter Schools Office may request an extension to the 90-day timeline.</p>