



Voluntary Pre-Kindergarten Full Day Payment Agreement

The School District of Manatee County (SDMC) will provide a full day Prekindergarten Program at participating elementary schools. Students attending a full day program will be required to pay for the portion of the day that is not covered by Voluntary Pre-Kindergarten (VPK).

I agree to the following:

- PRIOR TO MY CHILD STAYING THE FULL DAY, I WILL REGISTER INTO THE PROGRAM BY CREATING AN ACCOUNT AT <https://manateeschools.revtrak.net/>
- Families choosing to extend their child’s day beyond the VPK hours (8:30-11:30 AM), there is an annual fee for the afternoon program (11:30-3:20 PM) of \$2700, divided into nine monthly payments of \$300 (Sept. – May).
- All fees are due in advance by the first Friday of each month. Parents will receive a monthly invoice by email prior to due date. Parents can register for an auto payment option through the online payment program.
- If payment is not made by the first Friday of each month:
 - A. The student’s schedule will be changed to the 3-hour FREE VPK AM program (8:30-11:30 AM). A notice will be sent home via email or the student.
 - B. Payment’s received after the first Friday of each month will be considered late and a \$10.00 late fee will be assessed to the student’s account.
 - C. Consistent late payment can result in dismissal from the program.
- There is a \$30 non-refundable registration fee.
- Payments must be made online through the District website: <https://manateeschools.revtrak.net/> REVTRACK Support Line: 1-888-847-9885. Teachers will not be able to accept payments.
- Credits are not issued for a student’s absences. The full monthly fee must be paid even when a student is absent.

According to Florida Law, the school district is not permitted to extend credit; therefore, ***all services must be paid in advance***. By signing below, you agree to be responsible for advance payment of these Pre-K services and understand that your child will be excluded from the extended day portion of the Pre-K Program for non-payment and agree to the terms listed above.

**For any questions or concerns regarding payment, please call
SDMC Early Learning Department at (941) 753-0958 ext.
38211.**

FULL DAY START DATE: _____

Will you be selecting an Auto-Pay option when you register though REVETRACK?

If YES, your Credit Card/eCheck automatically will be charged the monthly payment.

If NO, you agree to manually making monthly payments in the REVETRACK portal by the first Friday of each month.

- YES NO

Child’s name

School/Teacher

Parent Name (Print)

Parent Email Address

Parent/Guardian signature

Date

- Please check this box if you are a School District of Manatee County Employee
Place of employment: _____

TEACHERS: Please send a copy of this form to Ariel Sargent (Sargenta@manateeschools.net)