



## Voluntary Pre-Kindergarten Full Day Payment Agreement

The School District of Manatee County (SDMC) will provide a full day Prekindergarten Program at participating elementary schools. Students attending a full day program will be required to pay for the portion of the day that is not covered by Voluntary Pre-Kindergarten (VPK).

I agree to the following:

- PRIOR TO MY CHILD STAYING THE FULL DAY, I WILL REGISTER INTO THE PROGRAM BY CREATING AN ACCOUNT AT <https://manateeschools.revtrak.net/>
- Families choosing to extend their child’s day beyond the VPK hours (8:30-11:30 AM), there is an annual fee for the afternoon program (11:30-3:20 PM) of \$2,700 divided into nine monthly payments of \$300 (Sept. – May). The annual fee may be prorated at the monthly rate.
- All fees are due in advance by the first Friday of each month. Parents will receive a monthly invoice by email prior to due date. Parents can register for an auto payment option through the online payment program.
- If payment is not made by the first Friday of each month:
  - A. The student’s schedule will be changed to the 3-hour FREE VPK AM program (8:30-11:30 AM). A notice will be sent home via email or the student.
  - B. Payments received after the first Friday of each month will be considered late and a \$10.00 late fee will be assessed to the student’s account.
  - C. Consistent late payment can result in dismissal from the program.
- There is a \$30 non-refundable registration fee.
- Payments must be made online through the district website: <https://manateeschools.revtrak.net/> REVTRACK Support Line: 1-888-847-9885. Teachers will not be able to accept payments.
- Credits are not issued for a student’s absences. The full monthly fee must be paid even when a student is absent.

According to Florida Law, the school district is not permitted to extend credit; therefore, ***all services must be paid in advance***. By signing below, you agree to be responsible for advance payment of these Pre-K services and understand that your child will be excluded from the extended day portion of the Pre-K Program for non-payment and agree to the terms listed above.

**For any questions or concerns regarding payment, please call  
SDMC Early Learning Department at (941) 753-0958 ext. 38211**

FULL DAY START DATE: \_\_\_\_\_

**Will you be selecting an Auto-Pay option when you register though REVETRACK?**

**If YES, your Credit Card/eCheck automatically will be charged the monthly payment.**

**If NO, you agree to manually making monthly payments in the REVETRACK portal by the first Friday of each month.**

- YES                       NO

\_\_\_\_\_  
Child’s name

\_\_\_\_\_  
School/Teacher

\_\_\_\_\_  
Parent Name (Print)

\_\_\_\_\_  
Parent Email Address

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

- Please check this box if you are a School District of Manatee County Employee  
Place of employment: \_\_\_\_\_

TEACHERS: Please send a copy of this form to Sasha DeLeon ([deleons@manateeschools.net](mailto:deleons@manateeschools.net))

7/19/2023