

School District of Manatee County Voluntary Prekindergarten (VPK)

Gather these documents to complete your VPK enrollment.

VPK Certificate of Eligibility-Issued by the Early Learning Coalition-unless already submitted.

Copy of Parent/Legal Guardian Photo Identification

• If applicable Proof of Custody-Court documentation is required if parental names/legal custody differs from the birth certificate

Child's Official Birth Certificate (OR Passport*)

*Parents who provide a passport for proof of age must also provide documentation of proof of parentage, proof of legal custody and/or guardianship, or any other evidence that one is a parent as that term is defined under F.S. 1000.21(5). In the event that such documentation is not available, the person registering the child must present, at the time of registration, an affidavit sworn to by the parent, that he/she is the parent, legal guardian, or otherwise as defined by the statute above.

Physical Examination Certificate (DH-3040)

• (DH-3040 or equivalent) must have been completed and dated within 12 months of the child's first day of school. Example – if the student is scheduled to begin school on August 10, 2021, then the date of the physical must be dated August 10, 2020 or later • Must have been completed in the United States

Florida Certificate of Immunization (DH 680)

• Immunization Record must be on a Florida Form (DH 680 Form) *Contact a medical provider (doctor/clinic) for a school physical exam (DH-3040) and/or information about transferring current out of state/country immunization record to FL Form (DH 680):

-Manatee County Health Department- 410 6th Avenue E. Bradenton, (941)748-0747

-Manatee Rural Health Clinics- multiple county wide locations, (941)708-8700

Child's Social Security Card (If available)

Proof of Residency. You may use the following:

Provide ONE (1) of the following:

- Current Manatee County Property Tax Notice (may require additional verification)
- Home Purchase Contract in Manatee County, specified closing date -A copy of the deed to be provided within 30 days of closing date
- Current mortgage statement
- A current rental or lease agreement
- Copy of Migrant Services Certificate of Eligibility

AND TWO (2) of the following:

- Current Florida driver's license or Florida Identification Card
- Automobile insurance (last two statements)
- Current electric billing statement, water bill, cable bill or landline phone bill (last two statements)
- If no bills/mail in enrolling parent name are available, processed USPS change of address documentation AND a Notarized Address Verification Letter signed by the owner/lessee of the residence listing names of all people residing at the address accompanied by a current utility bill (power or water) with the owner/lessee's name and address AND one other proof of address in the owner/lessee's name from the list above.

*If unable to get any of these, please contact Project Heart.