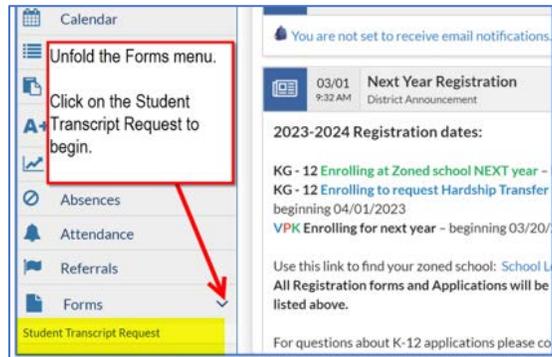


Student Request Transcripts Sent Through FASTER

- Log into your Student portal on the FOCUS system.
- Click the arrow next to FORMS on the left-side menu and select the Student Transcript Request.



1. Enter the schools you are requesting a transcript be sent to.
2. Click to electronically sign your form.
3. Scroll to the top of the screen and click "Submit Request".

Start New Draft Save Draft Submit Request Print

3.

██████████ ██████████
 ██████████@students.manateeschools.net ██████████ 11

Please Complete, Sign and Submit this form.

Transcript Request for 11th and 12th grade students:
 Please list the full name of the educational institution that you would like your transcript sent to through the FASTER system (Florida Automated System for Transferring Educational Records):

1. School 1: Enter the school here that you want a transcript sent to electronically.
 School 2:
 School 3:
 School 4:
 School 5:

One school per line please.

Authorization Notification

My initials below constitute an electronic signature and authorizes the School District of Manatee County to release information and / or my student record and confirms I have completed all sections accurately and truthfully, including information verifying my identity. I understand that the recipient of the record(s) will use the indicated document(s) for legitimate interests only and that the information contained therein shall not be further transferred or communicated to any other part or agency without my expressed written consent except under authority of Public Law 93-380, Educational Rights and Privacy Act.

I understand that an incomplete form will not be processed and will be considered closed after expiration of the 3 day notification window. I declare under penalty of perjury that the foregoing is true and correct.

2. Click to Sign

- Your school's Registrar will process the request.
- To check the status of your request, go to the form and choose "History".

- School Information
- My Information
- Preference
- Calendar
- Forms
- Student Transcript Request

Form Drafts **History**

1 Records Export Filter: OFF Toggle Columns

InstanceID	RequestTitle	ApprovalStatus	signature	school_two	school_one
61662	05/02/2023	Approved	,2023-05-02 15:16:01	Test school 2	Test school 1

An approved form means the transcripts have been sent by your school.