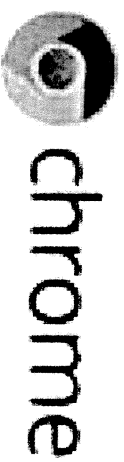


Getting Started: Setting Up Your Account

1. Launch Google Chrome.



2. Go to:

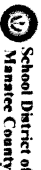
<http://focus.manateeschools.net/auth/>

 <https://focus.manateeschools.net/auth/>

3. Select:

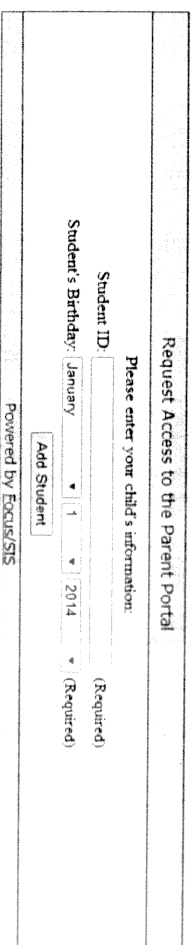
"I DO NOT have an Account Registered on the Parent Portal but my child is Actively Enrolled"

4. Enter parent information:
First Name, Last Name, and Email Address.

Request Access to the Parent Portal
 School District of Manatee County
>Welcome to the School District of Manatee County parent registration portal. The Focus Parent Portal is a tool designed to enhance communication and involvement for you in your child's education. This portal will allow you to monitor your child's progress in school by providing timely access to both assignments and grades that are entered by the teacher throughout the grading period. This communication tool will improve your ability to assist your child and to communicate with the teacher if necessary.
In order to create a Parent Portal account online, you must have a valid email address. If you are unable to create an account, visit your child's school for assistance.
[I DO NOT have an Account Registered on the Parent Portal but my child is Actively Enrolled] [I have an Account Registered on the Parent Portal but would like to ADD A CHILD]
[I have Forgotten My Password and would like to generate a new one]
Powered by EGOU/SES
Request Access to the Parent Portal
Please enter your name exactly as it appears on your driver's license as well as a valid email address:
First Name: <input type="text"/> (Required)
Middle Name: <input type="text"/> (Optional)
Last Name: <input type="text"/> (Required)
Email Address: <input type="text"/> (Required)
<input type="button" value="Submit"/>
Powered by EGOU/SES

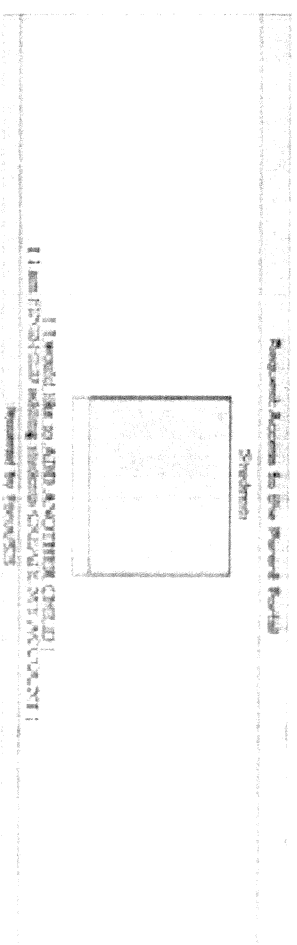
Getting Started: Setting Up Your Account

5. Enter Student information:
Student ID and Date of Birth.

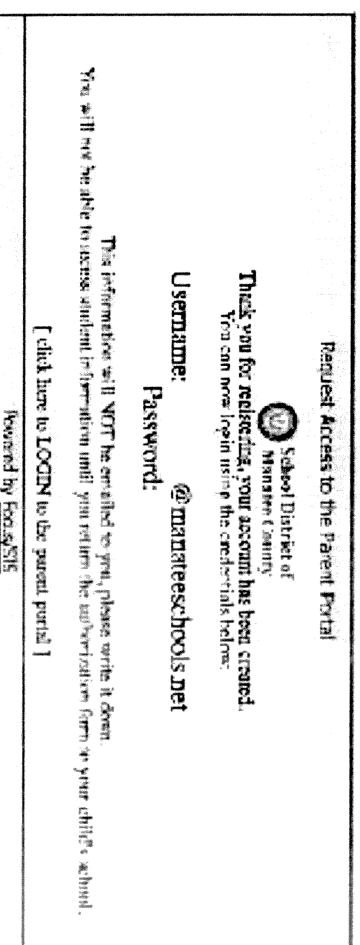


6. Then click:
"Add Student".

7. Click either:
"Add Another Child" or "I am Finished".



8. Your account has been created.
IMPORTANT
WRITE DOWN the Temporary Password that appears. You will be required to change your password when you login for the first time.



9. Select "Click Here to login to the Parent Portal", you will be prompted to enter the temporary password. Then create your own password. **You can now enter the Portal.**
(Note: You WILL NOT see any data until after you have completed the authorization instructions on the next page.