
Student Name (PLEASE PRINT)

IB ATTENDANCE POLICY

In order for Southeast High School to be in compliance with IBO (International Baccalaureate Organization) authorization mandates, students must be able to document that they have physically attended each IB class for the required number of hours. Therefore, the following attendance policy is in effect for all Southeast High School Diploma Programme students:

- An absence is an absence, whether it be excused, documented or unexcused.
- Absences over and above the permitted 9 absences must be rectified by attendance at a Saturday Study Session (dates to be determined as necessary). Students must attend one hour per missed class.
- While attending the Saturday Study Session, the time must be spent productively by studying material that was covered in the classes that were missed.

Students who do not meet the IB attendance requirement by either regularly attending all classes or by rectifying absences (more than 9) with attendance at a Saturday Study Session will not be allowed to sit for the IB exams in May without an approved administrative waiver.

This policy does not preempt the Manatee County district attendance policy. Rather, it supplements district policy and is necessary in order to bring Southeast High School IB students into compliance with authorization mandates of the IBO.

I certify by my signature below that I have read and understood the IB attendance policy. I agree to comply with this policy by attending all classes regularly and by rectifying absences (over and above the permitted 9 absences) with attendance at Saturday Study Sessions.

Student _____ Date _____

I certify by my signature below that I have read and understand the IB attendance policy. I will actively encourage my child to comply with the requirements of this policy.

Parent _____ Date _____

Please sign and return to Mrs. Kathy Grim no later than September 11, 2020

E-Learners: Please complete, scan and send to grimk@manateeschools.net