

A.A. Student Planning Guide

(Updated April 2020)

2020-2021 Catalog Year

For students entering SCF in Fall 2020 and beyond

- 1.** A total of 36 general education credit hours is required (Area I – V). A minimum of 24 hours is required in the elective area.
Notes:
 - The A.A. degree requires a minimum of 60 credit hours.
 - A.S. degree credit courses do not count toward the A.A. degree.
 - General education and A.A. elective coursework must be passed with a grade of “C” or higher.
 - A.A. electives are meant to be used as prerequisites toward university requirements.
- 2.** Students are encouraged to meet with their assigned advisor to discuss their area of interest and program of study at the transfer institution along with transfer requirements.
- 3.** To track your progress toward your degree, review your degree audit and unofficial transcript via Degree Works each term.
- 4.** Courses may require placement test scores (less than two years old) or completion of prerequisite courses.
- 5.** Check university websites for program requirements and foreign language requirements. FloridaShines requirements are available at FloridaShines.org.
- 6.** Be sure to check course descriptions in the SCF Catalog. SCF catalogs are available online at **SCF.edu**.
- 7.** FloridaShines.org provides detailed requirements for intended majors at Florida public colleges/universities.
- 8.** At least 25 percent of the hours of course credit required for the degree/certificate must be completed at SCF.
- 9.** Students planning to enter a baccalaureate degree program at SCF or considering changing majors should complete a “What-If” analysis through Degree Works and review it with an advisor.

New!

Plan a path to your degree with Degree Works!

Degree Works is a web-based planning and audit tool that lets you track degree/certificate progress and completion in real time. You and your advisor can lock in your plan for future courses needed to achieve your degree. There's also a "What-If" feature that lets you preview how a future course may or may not fit into your degree path and explore how changing your major or concentration would impact your progress.

Build your plan today!
Access Degree Works under the Student Profile at MySCF.

For more information, visit SCF.edu/Registrar and click on Degree Works in the left hand side menu.



Student Name _____ Area of Interest: _____

Transfer Major: _____

A.A. Degree Requirements

+ International/Intercultural courses required for graduation
(Minimum 6 hours)

General Education courses marked (+) will satisfy this requirement.

Needed for International/Intercultural completion: _____

Disclaimer:
The list below of International/Intercultural courses and Gordon Rule courses (Areas I-V) is not an exclusive list of courses that will satisfy these requirements. For a complete listing please refer to the College Catalog at SCF.edu.

**** Gordon Rule writing courses required for graduation**

SBE rule 6A-10.030 mandates students to complete 12 semester hours of courses that include written assignments demonstrating college-level writing skills. Courses marked (**) are Gordon Rule writing courses. A grade of "C" or better is required to earn Gordon Rule credit.


___ ENC 1101 ___ ENC 1102 _____

Needed for Gordon Rule completion: _____

Foreign Language Requirement

2 years of the same foreign language from high school **OR** 2 semesters of the same foreign language at the college level with a grade of "C" or higher _____

College level foreign language with a grade of "C" or higher may be used toward the 24 hour elective requirement.



COMMUNICATIONS

9 hours

_____	ENC 1101	Written Communication I**	3
_____	ENC 1102	Written Communication II**	3
_____	SPC 1608	Fundamentals of Speech Commun.	3

Hours remaining for Area I: _____

Civic Literacy Requirement

First-time-in-college students entering a Florida College System institution, beginning with the 2018-19 school year, must demonstrate competency in civic literacy through one of the following options prior to the award of an associate in arts or baccalaureate degree:


(1) Successfully passing either POS 1041 (American Government) or AMH 1020 (U.S. History 1877 to Present)

OR

(2) Achieving the standard score on one of the following assessments:

Assessment Standard Score

AP Government and Politics: United States 3
 AP United States History 4
 CLEP: American Government 50




MATHEMATICS

6-9 hours

Students **must** take one course from category A and at least one or more courses from category A or B.

A.			
_____	MAC 1105	College Algebra	3
_____	MAC 2311	Calculus with Analytic Geometry I	4
_____	MGF 1106	Topics in Mathematics	3
_____	MGF 1107	Liberal Arts Mathematics	3
_____	STA 2023	Elementary Statistics	3
B.			
_____	MAC 1114	Trigonometry	3
_____	MAC 1140	Precalculus Algebra	3
_____	MAC 2233	Applied Calculus	3
_____	MAC 2312	Calculus with Analytic Geometry II	4
_____	MAC 2313	Calculus with Analytic Geometry III	4
_____	MAD 2104	Discrete Mathematics	3
_____	MAP 2302	Differential Equations	3
_____	MAS 2103	Linear Algebra	3

Hours remaining for Area II: _____



SOCIAL SCIENCES

6-9 hours

Students **must** take one course from category A and at least one or more courses from category A or B.

A.			
_____	AMH 1020	U.S. History 1877 to Present	3
_____	ANT 2000	Introduction to Anthropology**+	3
_____	ECO 2013	Principles of Macroeconomics+	3
_____	POS 1041	American Government	3
_____	PSY 2012	General Psychology	3
_____	SYG 2000	Principles of Sociology	3
B.			
_____	AMH 1010	U.S. History to 1877	3
_____	CPO 2002	Comparative Government+	3
_____	EUH 1000	Western Civilization to 1600+	3
_____	EUH 1001	Western Civilization from 1600 to Present+	3
_____	INR 2002	International Relations**+	3

Hours remaining for Area III: _____



HUMANITIES

6-9 hours

Students **must** take one course from category A and at least one or more courses from category A or B.

- A.**
- _____ ARH 2000 Art Appreciation+ 3
 - _____ HUM 1020 Introduction to the Humanities+ 3
 - _____ LIT 2000 Introduction to Literature**+ 3
 - _____ MUL 2010 Music Appreciation+ 3
 - _____ PHI 2010 Introduction to Philosophical Reasoning+ 3
 - _____ THE 2000 Theatre Appreciation**+ 3

- B.**
- _____ AML 2010 American Literature I**+ 3
 - _____ AML 2020 American Literature II**+ 3
 - _____ AML 2600 African-American Literature**+ 3
 - _____ ARH 2050 Art History: Prehistory through Medieval I**+ 3
 - _____ ARH 2051 Art History: Renaissance Through Present**+ 3
 - _____ ENL 2010 British Literature to 1790 I** 3
 - _____ ENL 2022 British Literature after 1790 II** 3
 - _____ FIL 1030 History of Motion Pictures+ 3
 - _____ HUM 2210 Intercultural Humanities: The Ancient World**+ 3
 - _____ HUM 2234 Intercultural Humanities: Enlightenment through Romanticism**+ 3
 - _____ HUM 2235 Intercultural Humanities: Medieval Period through Scientific Revolution**+ 3
 - _____ HUM 2250 Intercultural Humanities: The Modern World**+ 3
 - _____ LIT 2012 The Novel**+ 3
 - _____ LIT 2020 The Short Story**+ 3
 - _____ LIT 2030 Introduction to Poetry**+ 3
 - _____ LIT 2090 Contemporary Literature**+ 3
 - _____ LIT 2110 World Literature I**+ 3
 - _____ LIT 2120 World Literature II**+ 3
 - _____ LIT 2310 Horror, Fantasy & Science Fiction**+ 3
 - _____ LIT 2380 Women in Literature**+ 3
 - _____ MUH 2050 Folk/Trad. Music of World Cultures**+ 3
 - _____ MUH 2110 Introduction to Music History & Literature**+ 3
 - _____ PGY 2101C Visual Literacy: Photography** 3
 - _____ PHI 2070 Introduction to Eastern Philosophy**+ 3
 - _____ PHI 2600 Applied Ethics 3
 - _____ PHI 2620 Environmental Ethics 3
 - _____ PHI 2631 Business Ethics 3
 - _____ REL 2121 Religion in America**+ 3
 - _____ REL 2210 Introduction to the Academic Study of Hebrew Bible/Old Testament+ 3
 - _____ REL 2240 Introduction to the New Testament+ 3
 - _____ REL 2300 Introduction to World Religions+ 3

Hours remaining for Area IV: _____



NATURAL SCIENCES

6-9 hours

Students **must** take one course from category A and at least one or more courses from category A or B.

At least one science course with a lab (C) is recommended.

- A.**
- _____ AST 1002 Descriptive Astronomy 3
 - _____ BSC 1005C Diversity of Life 3
 - _____ BSC 2010C Fundamentals of Biology I 5
 - _____ BSC 2085C Anatomy and Physiology I 4
 - _____ CHM 1020C The Chemistry of Everyday Life 3
 - _____ CHM 2045C General Chemistry I 5
 - _____ ESC 1000C Earth and Space Science 3
 - _____ EVR 1001 Introduction to Environmental Science 3
 - _____ PHY 1020C Fundamentals of Physics 3
 - _____ PHY 2048C General Physics I with Calculus 5
 - _____ PHY 2053C General Physics I 5
- B.**
- _____ BSC 1007C Introduction to Biology 4
 - _____ BSC 1020 Human Body 3
 - _____ BSC 2011C Fundamentals of Biology II 5
 - _____ BSC 2086C Anatomy and Physiology II 4
 - _____ CHM 1025C Introductory Chemistry 5
 - _____ CHM 1032C Chemistry for Health Professionals 4
 - _____ CHM 2046C General Chemistry II 5
 - _____ CHM 2210C Organic Chemistry I 5
 - _____ CHM 2211C Organic Chemistry II 5
 - _____ MCB 2010C Microbiology 4
 - _____ OCB 1000C Introduction to Marine Biology 3
 - _____ OCE 1001 Introduction to Oceanography 3
 - _____ PHY 2049C General Physics II with Calculus 5
 - _____ PHY 2054C General Physics II 5

Hours remaining for Area V: _____

TOTAL NUMBER of completed A.A. General Ed. Requirements (36 hours)

Hours remaining

ELECTIVES 24 hours

Extra credit hours from Areas I-V may be used to fulfill the A.A. elective 24-hour requirement. Electives must be A.A. designated courses per College Catalog at SCF.edu. Electives should be chosen based on your transfer institution.

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Hours remaining for Electives: _____

36 CREDIT MINIMUM (if needed)

Completing the minimum number of hours (6) in Areas II-V will not satisfy the 36-hour general education requirement. One additional course chosen from Areas II-V may be needed to fulfill the requirement.

When registering for your final term, be sure to apply for graduation (See reverse for instructions).

Peer Advising Assistant

Date

Advisor

Date

IMPORTANT POLICIES & PROCEDURES

INCOMING TRANSFER STUDENT - DEGREE SEEKING

During the first term of enrollment, applicants must send official transcripts directly to SCF from each regionally accredited post-secondary institution previously attended. Hand-carried transcripts are not accepted for official transfer evaluations. Students who are eligible to receive financial aid must submit all official transcripts **prior** to the first term of enrollment.

WITHDRAWAL POLICY

Withdrawal is defined as a complete separation from State College of Florida for a particular semester. A student can withdraw from courses online, but may not withdraw from the last registered course online. Students withdrawing from all courses must complete a withdrawal form, meet with a representative from Financial Aid and Academic Advising, then submit the completed form to the Office of the Registrar by the withdrawal deadline as published in the Academic Calendar, Catalog, or on the SCF website. Failure to follow this procedure may result in a grade of “F” being assigned for each course for which the student is registered. No fee is charged for withdrawals.

THIRD ATTEMPT

Florida Statute 1009.285 and Department of Education Rule 6C2-2.0241 effective Fall 1997 term requires that a student enrolled in the same undergraduate college credit course more than two times, shall pay fees at 100 percent of the full cost of instruction. That cost is equal to the nonresident fee established by individual colleges. In order to consistently administer this requirement, public colleges/universities in Florida began “counting” student attempts beginning with the Fall 1997 term, regardless of the number of previous attempts.

Note: Upon the third attempt of a credit course, a withdrawal will be recorded as a “WF” and calculated as an “F” in the student’s GPA. For additional information, visit the advising center.

GRADUATION

Students should apply for graduation by completing the online graduation application located on the Student Profile at My.SCF.edu. Deadlines and additional information can be found on the graduation page at SCF.edu/Graduation. Note: Students may be awarded any degree or certificate that they qualify to receive at the discretion of SCF unless a written declaration showing intent to opt out is received by the Office of the Registrar prior to degree/certificate conferral. For questions, contact the Office of the Registrar at 941-752-5060 or Graduation@SCF.edu.

EXCESS HOURS

Section 1009.286, Florida Statutes, establishes an “excess hour” surcharge for a student seeking a baccalaureate degree at a state university. It is critical that students, including those entering Florida colleges, are aware of the potential for additional course fees.

“Excess hours” are defined as hours that go beyond 115 percent of the hours required for a baccalaureate degree program. For example, if the length of the program is 120 credit hours, the student may be subject to an excess hour surcharge for any credits attempted beyond 138 credit hours (120 hours x 115 percent).

All students whose educational plan may include earning a bachelor’s degree should make every effort to enroll in and successfully complete those courses that are required for their intended major on their first attempt. Florida college students intending to transfer to a state university should identify a major or “transfer program” early and be advised of admission requirements for that program, including the approved common prerequisites. Course withdrawals and/or repeats, as well as enrollment in courses nonessential to the intended major, may contribute to a potential excess hours surcharge.