

# Virgil Mills Elementary School

7200 69<sup>th</sup> Street East, Palmetto, FL 34221 (941)721-2140 fax(941)721-2152

<https://www.manateeschools.net/mills>

Jim Mennes  
Principal

Felicia Collett  
Assistant Principal

Michelle Metcalf  
Senior Secretary

02-09-2024

Dear Parent/Guardian:

The School District of Manatee County is committed to providing high quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. Our teachers are certified to teach, although some are currently out-of-field. Teachers who are listed as out-of-field are required to work toward additional areas of certification prior to the end of the school year according to Florida Department of Education requirements. All educators in the state of Florida are monitored to ensure they meet certification and training requirements as mandated by law.

You have the right to know the professional qualifications of the teachers who instruct your child. Per [Florida Statute 1012.42](#), when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents/guardians of all students in the class shall be notified in writing of the teaching assignment.

Federal law allows you to ask for certain information about your child's teacher(s) and requires us to give you this information in a timely manner if asked. The table below lists teachers who are currently out-of-field. If you would like more information, please contact the school at 941-721-2140.

Sincerely,



Principal  
Jim Mennes

Teacher	Class/Course Teaching Assignment	Assignment Start Date	Certification Held	Out of Field Class/Course
Childress, Ashley	Grade 3	08-10-23	Elementary ED K-6	ESOL
Schultes, Ashley	Grade 3	08-10-23	Elementary ED K-6	ESOL
Sirota, Leigh	Grade 5	08-10-23	Elementary ED K-6	ESOL
Wilson, Courtney	Grade 2	08-10-23	Elementary ED K-6	ESOL
Montero, Anicel	Kindergarten	08-10-23	Elementary ED K-5	ESOL
Cruz, Marilyn	PreK	08-10-23	Elementary ED K-3	PreK