

EDEP PARENT ACKNOWLEDGEMENT

- _____ Parent/Guardian agrees to the hours of operation for EDEP before/ after school care. Late pick-up fees will be charged at a rate of \$10.00 per child for every 15 minutes you are late. Tardiness of 3 times will result in dismissal from the program. Tardiness one time past 6:30PM will result in **immediate** dismissal.
- _____ Parent/Guardian agrees that fees are due in advance on Friday each week. A \$10 late fee will be assessed at 6PM on Mondays. Failure to pay fees in advance will result in dismissal from the program.
- _____ Parent/Guardian agrees that after two returned checks payment must be made by cash, cashier's check or online payment system.
- _____ Parent/Guardian agrees that their child is independent in daily self-care needs. Child **must** be potty trained. Failure to utilize bathroom facilities will result in dismissal from the program.
- _____ Parent/Guardian agrees that their child is able to participate in large group activities with an adult/child ratio of 1 adult to 20 children. EDEP is not equipped to provide one-on-one services.
- _____ Parent/Guardian agrees that if their child leaves the supervised area it will result in **immediate** dismissal.
- _____ Parent/Guardian agrees they must enter the building to drop-off/pick-up their child and sign the program attendance sheet. Only individuals with a picture ID who are on the registration form will be allowed to sign out your child.
- _____ Parent/Guardian agrees to notify the Site Manager immediately of any change in home address, phone number, employment phone number, etc. Emergency phone numbers must be kept current for all names provided on registration form.
- _____ Parent/Guardian agrees that if parent, guardian or children are physically or verbally abusive to staff it will result in **immediate** dismissal.
- _____ Parent/Guardian agrees that threats, stealing, inappropriate touching and running away from staff will result in **immediate** dismissal.
- _____ Parent/Guardian agrees that their child will follow the guidelines/policies for behavior/disciplinary action. One serious misbehavior may warrant **immediate** dismissal.
- _____ Parent/Guardian agrees that there will be no administration of any medication during the hours of EDEP.
- _____ Parent/Guardian agrees to notify the Site Manager of any food or other allergies your child has so the staff can be aware.
- _____ Parent/Guardian agrees that all children in EDEP will be expected and required to follow the Code of Student Conduct, EDEP guidelines/policies, and any individual school policies. SDMC reserves the right to dismiss any child from the EDEP for repeated, disruptive behavior.

CHILD'S NAME: _____ **DATE:** _____

PARENT/GUARDIAN SIGNATURE: _____

I acknowledge that I have read the Parent Handbook and agree with the policies/procedures of the EDEP.

The EDEP Parent Handbook can be found on the district's website at www.manateeschools.net under Parents and Students. If you would like a printed copy, please see the Site Manager.