

# Rogers Garden-Bullock Elementary School

## Hispanic Heritage Night/SAC Minutes - September 19, 2024

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### Attendance:

Mr. Escorcia, Ms. Britto, Ms. Keats, Jolanda R., Ms. Gogarty, Ms. Davis, Ms. Lopez, Ms. Zuluaga, etc. (see sign in sheets)

### Call to Order:

A meeting of the RGB School Advisory Council was held in the cafeteria on August 18, 2024. Chair, Mr. Escorica, called the meeting to order at 5:15. Krista Keats will record minutes for this meeting.

### Minutes:

Mr. Escorcia motions to approve the minutes of December 12, 2024 with the following corrections n/a. Motion outcome. Note: nothing is ever erased from the minutes. Corrections are made in the margin and initialed. If wording is to be expunged, a line is drawn through the words that are to be expunged. Crossed out words should still be readable. When minutes are approved, the word approved and the secretary's initials and date of the approval are written next to the signature of the secretary OR a line can be provided at the bottom of the page that says "approval date". To correct minutes previously approved require a 2/3 vote ([Roberts Rules](#)). Minutes should be written "promptly" and distributed public as per Sunshine Law requirements.

### Old Business: Guidelines for Minutes guides regarding Sunshine Laws

1. Board members are not prohibited from using written ballots to cast a vote as long as the votes are made openly at a public meeting, and the ballots are maintained and made available for public inspection in accordance with the Public Records Act. A secret ballot violates the Sunshine Law. ([AGO 73-264](#))
2. "Minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term "minutes" in [Section 286.011, Florida Statutes](#)., contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting."
3. "Section. 286.011(2), F.S, provides, in part, that: "The minutes of a meeting of any . . . board or commission of any . . . state agency or authority shall be promptly recorded, and such records shall be open to public inspection."

### New Business:

#### Welcome and Introductions

- Welcome and introductions (Bienvenidas y Introducciones)
- Uniforms (Uniformes)
- How to support at home? (Como pueden apoyar en casa?)
- Quarter 1 : Progress Report (Informes de Progreso del prime trimestre)
- Upcoming Event (Proximos Eventos)
- Questions and Concerns? (Preguntas Y preocupaciones)

### Reports:

1. N/A

### Open Agenda

Mr. Escorcia asked for questions/comments. None were asked.

### Next Meeting Date & Time:

The next meeting will be held on December 12, 2024 in the cafeteria at 5:15 pm

### Meeting Adjournment:

Motion: Mr. Escorica motioned to adjourn the meeting at 5:30. Motion carried unanimously.

Submitted by,

Krista Keats \_\_\_\_\_,

Approval Date: December 12, 2024