



CITIZENS' FINANCIAL ADVISORY COMMITTEE

For the School District of Manatee County

Committee Notes / Minutes

Meeting Date	April 7, 2021
Meeting Time	1:30 p.m.
Meeting Location	Frances Wakeland Support Center 1812 27 th Street East, Bradenton, FL 34208
Committee Chairman	Brady Chapman
Committee Note Taker	Amanda Means
Attendance	<p>Committee Members:</p> <ul style="list-style-type: none"> Pat Barber Brady Chapman John Horne Cindy Spray Susan Harrigan Charles Tokarz Deanna Howell Robert Stanell <p>Board Members:</p> <ul style="list-style-type: none"> Mary Foreman Charlie Kennedy <p>Staff:</p> <ul style="list-style-type: none"> Tim Bargeron, Associate Superintendent of Finance Amanda Means, Agency Clerk Doug Wagner, Deputy Superintendent of Operations Kelly Collins, Executive Assistant Ruth Gruett, Purchasing Director Cathey Miley, Senior Financial Analyst Tammy Taylor, Director of Finance
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> • Chair Chapman called the meeting to order at 1:31 p.m. <p>Audio Recording</p> <ul style="list-style-type: none"> • Chair Chapman announced the meeting was being audio recorded. <p>Review and accept minutes from meetings of February 3, 2021 and February 23, 2021</p> <ul style="list-style-type: none"> • Motion to approve the minutes from February 3, 2021 and February 23, 2021 was made by Mr. Horne and seconded by Ms. Barber. The motion was approved 8-0.
Public Comment	Notes: There were no requests for public comment.
Old Business	<p>a. Data Analytics</p> <p>b. Income and Deployment</p> <p>Notes: Mr. Horne confirmed the members of the Data Analytics subcommittee as: Mr. Horne, Chair Chapman, Ms. Holley, Mr. Hoover, Mr. Stanell, and Mr. Tokarz. He stated that Mr. Bargeron had emailed an excel file of Referendum Revenue and Expense History and spoke regarding the data. He stated that a large part of data analytics would be terminations because school grades were not available for the year.</p> <p>Chair Chapman stated that Mr. Horne and the Committee need to sit down and go through the data and put the new information in chart form. The Committee reviewed the data and discussed how they would move forward with analysis and data formatting.</p> <p>The Committee discussed the Schedules included in the Referendum Revenue and Expense History file. Mr. Bargeron spoke regarding the fund balance.</p> <p>Ms. Foreman and Mr. Tokarz left the meeting at 2:10 PM and returned at 2:14 PM.</p>

	<p>The Committee held discussion regarding the allocation of interest collected. Mr. Bargeron provided further information.</p> <p>The Committee held discussion regarding the scheduling of a meeting to get together to formulate the recommendations.</p> <p>The Committee held discussion regarding salary figures for the years 2018-2019 and 2019-2020. Mr. Horne recommended showing which amount was base pay. Mr. Bargeron stated that page 5 would be revisited and he would note any changes.</p> <p>Mr. Bargeron suggested showing the range of teacher salaries by showing the first salary step and the highest step. He expressed concern with showing the figures as averages. The Committee held discussion regarding teacher salaries.</p> <p>Chair Chapman left the meeting at 2:37 PM and returned at 2:39 PM.</p> <p>Mr. Bargeron stated he would get data for Schedules B and C to the Committee first and then page 5.</p> <p>Mr. Horne spoke regarding STEM and asked Mr. Wagner for the STEM benchmarks for the year of the new report.</p> <p>Mr. Horne asked Mr. Stanell to expand the charts out to include 2019-2020 on page 8. He stated he would need more information for teacher retention.</p> <p>The Committee held discussion regarding employee retention and terminations.</p> <p>Mr. Horne inquired about exit surveys. Mr. Wagner agreed to get the information for Mr. Horne as well as the STEM highlights.</p> <p>Following a question, Mr. Bargeron stated he would email information showing how monies are spent within the referendum.</p> <p>Chair Chapman announced a 5-minute recess at 3:00 PM and reconvened at 3:07 PM.</p>
<p>New Business</p>	<p>Motion to consider whether or not the amount of the collected millage is within our purview to recommend. - Garin Hoover to make the motion Notes: Chair Chapman stated he would move the agenda item to the next meeting since Mr. Hoover was not in attendance.</p> <p>Review Charter and Revise Notes: Chair Chapman stated this item was on the agenda per the request of the Board and advice of counsel to add language regarding subcommittees. The Committee held discussion regarding the version of the Charter. Ms. Barber stated there was a version with a revised date of June 11, 2019.</p> <p>Motion: Ms. Barber requested to table the item until all of the Committee members had the correct version of the Charter. Motion to table the item was made by Ms. Barber and seconded by Mr. Horne. The motion was approved 8-0.</p> <p>Chair Chapman requested the Committee Members review the draft of the Charter dated June 11, 2019 and send their requested edits to the Agency Clerk.</p>

	<p>Chair Chapman stated that the Committee had reviewed all of the expenditures of the charter schools from the previous year and inquired about the information for the current year. Mr. Wagner stated he would provide information regarding the Charter schools' spending plans.</p> <p>Mr. Bargeron read Florida Statute 1011.71 regarding millage and Charter Schools.</p> <p>Motion: Ms. Spray made a motion to recommend to the Board to have Charter Schools include in their monthly report a detailed report of expenditures. The motion was seconded by Mr. Tokarz and approved 8-0.</p> <p>Ms. Spray requested to speak regarding Schedule B and inquired about the current actuals. Mr. Bargeron provided explanation.</p> <p>The Committee held discussion regarding STEM spending. Mr. Wagner provided detailed information.</p> <p>Chair Chapman spoke regarding the AFSCME negotiations. Mr. Wagner spoke regarding the negotiations and millage. Ms. Howell discussed the previous millage amount and the Memorandum of Understanding (MOU). The Committee held discussion regarding the dollar per hour that had previously been added to the AFSCME salaries.</p>
Administrative Matters	<p>Date of Next Committee Meeting – June 2, 2021</p> <p>Notes: Mr. Horne discussed the draft versions of the Charter. Ms. Barber stated she would scan the version she would like the Committee to review and send it to the Agency Clerk. Chair Chapman stated he would like to meet prior to the June 2, 2021 Meeting. The Committee held discussion regarding dates and times. Chair Chapman also stated that there would be a small group meeting as well.</p> <p>Agenda Items for Next Committee Meeting</p> <p>Notes: Chair Chapman requested the Committee send any request for agenda items for discussion during the next meeting to the Agency Clerk.</p>
Comments from Committee Members, Board Members, and Staff	<p>Notes: Mrs. Foreman stated that the media release went out for volunteers for the Citizens' Financial Oversight Committee Meeting.</p>
Adjournment	<p>Motion: Motion to adjourned was made Ms. Barber and seconded by Ms. Spray.</p> <p>Vote: The motion passed 8-0.</p> <p>Notes: Chair Chapman adjourned the meeting at 3:59 PM.</p>
Dates to Remember	<p>a) Board Workshops March 26, 2021 9:00 AM</p> <p>b) Board Meetings April 13, 2021 5:45 PM</p>

Chairman, Committee

Note Taker, Committee