



CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

For the School District of Manatee County

Committee Notes / Minutes

Meeting Date	January 6, 2022
Meeting Time	2:00 p.m.
Meeting Location	Wakeland Support Center
Committee Chairman	David Ballard
Committee Note Taker	Christian Moreno Hernandez
Attendance	<p>Committee Members:</p> <ul style="list-style-type: none"> Pat Barber Deanna Howell Cindy Spray Sandra Holley Cynthia Howard Donna Fredricksen David Ballard Susan Harrigan W. Russell Andersen <p>Board Members:</p> <ul style="list-style-type: none"> Mary Foreman Charlie Kennedy <p>Staff:</p> <ul style="list-style-type: none"> Tim Barger, Associate Superintendent of Finance Amanda Means, Agency Clerk Christian Moreno Hernandez, Executive Secretary Cathy Miley, Senior Financial Analyst Tammy Taylor, Director of Finance Ryan Juengling, Fiscal Specialist
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> • Chair Ballard called the meeting to order at 2:04 p.m. <p>Audio Recording</p> <ul style="list-style-type: none"> • Chair Ballard announced the meeting was being audio recorded. <p>Approval of Minutes</p> <p>Motion: Motion to approve the October 21, 2021 Minutes was made by Vice-Chair Spray and seconded by Ms. Harrigan. The motion was approved 9-0.</p>
Public Comment	<p>Notes: Public comment as follows:</p> <ol style="list-style-type: none"> 1. Norman Nelson
Old Business	<p>a. Subcommittee Assignments</p> <p>Notes: Chair Ballard provided a brief overview of the subcommittees and noted the three subcommittees in the past were the Communications Committee, Data Analytics Committee and Income and Deployment Committee.</p> <p>The Committee held discussion about the subcommittees and options.</p> <p>Ms. Barber stated that the Data Analytics Committee concentrates on information about student achievement and staff. She stated that the Income and Deployment Committee concentrates on how the money is spent.</p>

	<p>Ms. Harrigan suggested to have a point person for the subcommittees. Chair Ballard agreed.</p> <p>Mr. Bargeron provided a brief summary of a few tasks his team is working on.</p> <p>Following the discussion, the Committee reached consensus to assign a point person to serve as a liaison.</p> <p>Ms. Fredricksen volunteered to be a point person for Data Analytics.</p> <p>Vice-Chair Spray volunteered to be a point person for Income and Deployment.</p> <p>Ms. Harrigan volunteered to be a point person for Communications.</p> <p>Motion: Motion to approve Ms. Fredricksen to be a point person for Data Analytics, Vice-Chair Spray to be a point person for Income and Deployment and Ms. Harrigan to be a point person for Communication was made by Mr. Andersen and second by Ms. Holley.</p> <p>The motion was approved 9-0.</p> <p>b. Annual Report Review Notes: Committee Members agreed to revisit the annual report from June 15, 2021 at the next Meeting. Chair Ballard requested the Committee Members review the report prior to the next meeting.</p> <p>c. Outstanding Data Requests Notes: Chair Ballard asked if there were any outstanding data requests. He stated that Mr. Bargeron was working on a request regarding HR.</p> <p>Vice-Chair Spray stated that she had a new data request regarding data on allocations per school from millage for every category.</p> <p>Mr. Bargeron spoke regarding a previous format he utilized to share data with the Committee.</p> <p>Ms. Barber stated she would send Red Book Coding Cliff Notes to the Agency Clerk to be sent to the Committee.</p>
<p>New Business</p>	<p>a. Discussion of FY 2022 Anticipated Commitments</p> <p>Notes: Chair Ballard stated he would like to discuss commitments.</p> <p>Chair Ballard briefly spoke regarding the document Ms. Barber provided.</p> <p>Vice-Chair Spray spoke regarding a new afterschool program, MASH, and mentioned she would gather more information.</p> <p>Mr. Bargeron shared the expenditure detail report spreadsheet. Chair Ballard requested for the Committee to be provided a copy of the expenditure detail report that was presented by Mr. Bargeron.</p>

Administrative Matters	<p>a. Date of Next Committee Meeting – February 2, 2022 <u>Notes:</u> February 2, 2022 was noted as the date for the next Committee Meeting.</p> <p>The Committee returned to New Business to review the expenditure detail report spreadsheet from Mr. Bargeron</p> <p>b. Agenda Items for Next Committee Meeting <u>Notes:</u> Chair Ballard stated that next meeting they will review object codes and funding codes.</p> <p>Ms. Fredricksen requested an item to report back on the first Data Analytics meeting she attends.</p> <p>Chair Ballard stated that the Liaison Reports will be a recurring item on future agendas.</p>
Comments from Committee Members and Staff	<p><u>Notes:</u> Vice-Chair Spray spoke about the school map from the School District of Manatee County website and encouraged members to view it.</p> <p>Mr. Kennedy stated that he had suggested to the Board to roll the Citizens Financial Oversight Committee into a subcommittee of the Audit Committee. He noted that the Board would be holding a discussion on the topic at the next Board Workshop, Friday, January 14, 2022.</p> <p>Following the comment from Mr. Kennedy, the Committee held discussion and asked questions.</p>
Adjournment	<p><u>Notes:</u> Chair Ballard adjourned the meeting at 4:02 PM.</p>

Chairman, Committee

Note Taker, Committee