



## CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

### For the School District of Manatee County

#### Committee Notes / Minutes

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| <b>Meeting Date</b>                                    | April 6, 2022   |
| <b>Meeting Time</b>                                    | 2:00 PM   |
| <b>Meeting Location</b>                                | Walter E. Miller School Support Center  |
| <b>Committee Chairman</b>                              | David Ballard   |
| <b>Attendance</b>                                      | <p><b>Committee Members:</b><br/> W. Russell Andersen<br/> David Ballard, Chair<br/> Pat Barber<br/> Tom Ehren<br/> Donna Fredricksen<br/> Susan Harrigan<br/> Sandra Holley<br/> Cynthia Howard<br/> Deanna Howell<br/> Cindy Spray, Vice-Chair<br/> Bruce Stamm</p> <p><b>Board Members:</b><br/> Charlie Kennedy<br/> Mary Foreman</p> <p><b>Staff:</b><br/> Tim Barger, Deputy Superintendent of Business Services<br/> Cathy Miley, Director of Finance<br/> Ryan Juengling, Fiscal Specialist<br/> Christian Moreno Hernandez, Executive Secretary</p>  |
| <b>Opening</b>   | <p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>Vice-Chair Spray called the meeting to order at 2:00 PM.</li> </ul> <p><b>Audio Recording</b></p> <ul style="list-style-type: none"> <li>Vice-Chair Spray announced that the meeting was being recorded.</li> </ul>  |
| <b>Review and Accept Minutes from February 2, 2022</b> | <p><b>Motion:</b> Motion to approve the February 2, 2022 Minutes was made by Ms. Fredricksen and seconded by Mr. Andersen.</p> <p>Mr. Stamm expressed concerns with the February 2, 2022 minutes. He listed topics that he discussed during the February 2, 2022 Citizens' Financial Oversight Committee (CFOC) Meeting and requested that the February 2, 2022 Minutes be revised to reflect his comments. He also requested his statements be included in the April 6, 2022 Minutes. Vice-Chair Spray summarized Mr. Stamm's request and noted that the meetings are audio recorded.</p> <p><b>Motion:</b> Motion to amend the February 2, 2022 Minutes to include summation of the various points discussed by Mr. Stamm during the February 2, 2022 Meeting was made by Mr. Stamm and seconded by Vice-Chair Spray.</p> <p>The motion failed 2-5. Mr. Andersen, Ms. Barber, Mr. Ehren, Ms. Fredricksen, and Ms. Howard did not approve the motion. Ms. Harrigan, Ms. Holley, Ms. Howell, and Chair Ballard were not present for the vote.</p> <p>Vice-Chair Spray returned to the original motion.</p> <p><b>Motion:</b> Motion to approve the February 2, 2022 Minutes as written was made by Ms. Fredricksen and seconded by Mr. Andersen.</p> <p>The motion was approved 6-1. Mr. Stamm did not approve the motion. Ms. Harrigan, Ms. Holley, Ms. Howell, and Chair Ballard were not present for the vote.</p> |
| <b>Public Comment</b>                                  | <b>Notes:</b> Public Comment as follows:  |

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|                            | <ol style="list-style-type: none"> <li>1. <u>Norman Nelson</u></li> <li>2. <u>Glen Gibellina</u></li> </ol> <p>Following Public Comment, Vice-Chair Spray provided clarification regarding Board Members attending the CFOC Meetings and noted that Ms. Foreman was the Liaison. She stated that the Agenda includes a statement that one or more School Board Members may be present and participate in the Committee Meeting. Mr. Kennedy provided additional clarification regarding the statement on the agenda and noted Sunshine considerations.</p> <p><i>Ms. Harrigan and Ms. Holley joined the meeting at 2:15 PM.</i></p>   |
| <p><b>Old Business</b></p> | <p><b>a. 2020 Annual Report Review</b></p> <p><b>Notes:</b> Vice-Chair Spray spoke regarding the CFOC Annual Report and Cover Letter.</p> <p>The Committee held discussion and asked questions regarding the Annual Report and Cover Letter.</p> <p><i>Chair Ballard joined the meeting at 2:21 PM.</i></p> <p>The Committee held discussion regarding the time period for the Annual Report. Following the discussion, Chair Ballard and the Committee Members agreed to have the Annual Report Review cover 12 months starting July 1, 2020 to June 30, 2021.</p> <p>Chair Ballard stated that he wanted to use the 2020 Annual Report as a template and review what was measured to include in the 2021 Annual Report.</p> <p>Vice-Chair Spray remarked that at the last meeting she discussed her interest in incorporating letter grades per school in the Annual Report.</p> <p>Vice-Chair Spray restated the motion from the February 2, 2022 Committee Meeting that was made by Ms. Holley, "Motion to retain the template shown on page 7 with an explanatory note that anyone wishing further details on school grades can refer to the DOE website or the School District website."</p> <p>Chair Ballard spoke regarding the Department of Education (DOE) website and stated that the website has information regarding school grades. He stated that the Committee can request to have the link with the information from the DOE website included in the Annual Report.</p> <p>The Committee held discussion and asked questions regarding the topic, Number of Schools by Letter Grade.</p> <p>Chair Ballard spoke regarding the Academic Dashboard on the District website.</p> <p>Following the discussion, Chair Ballard stated the following changes on page 7: links will be added for the DOE website, and information on how school grades are calculated. A screenshot of the Academic Dashboard will also be added.</p> <p>The Committee reached consensus to move the last two sentences of the last paragraph on page 6 to page 7 under the chart title, Number of Schools by Letter Grade.</p> |

Following a question from Ms. Harrigan, the Committee reached consensus to delete the line graph and the two paragraphs on page 9. In addition, the Committee agreed to delete the first two sentences of the last paragraph on page 9.

Chair Ballard suggested adding a page break after the information "To Recruit and retain teachers and staff." The Committee agreed.

The Committee held discussion regarding the line graph and two paragraphs on page 9.

**Motion:** Motion to replace the line graph and two paragraphs on page 9 with information regarding graduation rates was made by Vice-Chair Spray and seconded by Mr. Ehren. No vote was taken.

The Committee held discussion and asked questions regarding Instructional Staff Retention.

Following the discussion, Ms. Barber provided the Committee with information regarding Instructional staff that was requested during the previous meeting. Mr. Bargeron provided information regarding Instructional Staff Retention.

Ms. Howell requested information regarding retention of employees for bargaining units.

Chair Ballard noted that Elementary, Middle and High Schools would be together as Instructional Staff and the bargaining units would be broken down by classification.

Ms. Howell requested information on the application process for the positions filled. Chair Ballard stated that, as an Oversight Committee, they cannot oversee that information.

The Committee held discussion and asked questions regarding recruitment and retention.

Following the discussion, Chair Ballard moved to Teacher Population with Advanced Degrees. The Committee held discussion and asked questions regarding whether the information of Teacher Population with Advance Degrees is relevant to the Citizens' Financial Oversight Committee Charter.

Following the discussion, Chair Ballard moved to the section on STEM and noted that a page break would be added before the subtitle "Expand Career and Technical Education and STEM programs to prepare students for the workforce."

The Committee agreed to update the charts on pages 15 and 16.

Mr. Bargeron stated that he provided new information for schedules A, B and C.

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| <p><b>New Business</b></p>                              | <p><b>a. Data Analytics Report</b><br/> <u>Notes:</u> Following a comment from Ms. Fredricksen, Mr. Bargeron stated that he will ensure she receives the invitation for the next meeting.</p> <p><b>b. Income &amp; Deployment Report</b><br/> <u>Notes:</u> Vice Chair Spray stated that she had not received an invitation apart from the first meeting Mr. Bargeron had with the internal staff. Mr. Bargeron stated that there has not been another meeting scheduled since the first one.</p> <p><b>c. 2021 Annual Report Preparation</b><br/> <u>Notes:</u> Chair Ballard noted that this item was discussed during the discussion of Annual Report Review on Old Business.</p>   |
| <p><b>Administrative Matters</b></p>                    | <p><b>a. Date of Next Committee Meeting</b><br/> <u>Notes:</u> May 18, 2022, was noted as the date for the next Committee Meeting.</p> <p><b>b. Agenda Items for Next Committee Meeting</b><br/> <u>Notes:</u> Chair Ballard stated that during next meeting the Committee will review the 2021 Annual Report.</p> <p>Vice-Chair Spray stated that she would like to have a report of the CFOC terms. Ms. Barber stated that the information could be found in the minutes.</p> <p>Mr. Stamm spoke regarding statements made by Chair Ballard during a previous meeting regarding a request for information. Mr. Stamm requested information pertaining to the arts education task force including the arts implementation plan. Chair Ballard stated that he still plans to ask the Board for the spending chart priorities for the next fiscal year because it will give the Committee a benchmark on what the Board is planning to spend. Ms. Barber stated that the next fiscal year will not include the performing arts information it would be the following fiscal year after the next fiscal year.</p> <p>Chair Ballard noted that he would include his request for the next fiscal year to have anticipated spending so the Committee can oversee the money as it comes out.</p> <p>The Committee held discussion and asked questions regarding their role as an oversight committee.</p> <p>Chair Ballard called the question and asked if there was a motion. No motion was on the table.</p> |
| <p><b>Comments from Committee Members and Staff</b></p> | <p><u>Notes:</u> Chair Ballard stated that he recently got a new job as a Legislative Affairs &amp; Membership Director with Manatee-Sarasota Building Industry Association.</p>  |
| <p><b>Adjournment</b></p>                               | <p><u>Notes:</u> Chair Ballard adjourned the meeting at 4:09 PM.</p>  |

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Chairman, Committee

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Note Taker, Committee