



## CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

### For the School District of Manatee County

### Committee Notes / Minutes

<b>Meeting Date</b>	June 7, 2023
<b>Meeting Time</b>	2:00 PM
<b>Meeting Location</b>	Walter E. Miller School Support Center
<b>Committee Chairman</b>	Susan Harrigan
<b>Note Taker</b>	Laura E. Cox
<b>Attendance</b>	<p><b>Committee Members:</b> Pat Barber Tom Ehren Susan Harrigan, Chair Michael Hartman, Vice-Chair Cynthia Howard</p> <p><b>Board Members:</b> Cindy Spray</p> <p><b>Staff:</b> Rachel Sellers, Deputy Superintendent of Business Services Ryan Juengling, Financial Analyst Cathy Miley Hayden, Director of Finance (Teams) Jeremiah Bowman, Specialist of Professional Learning Kevin Chapman, Executive Director Administration Shannon Flemming, Director of Secondary Curriculum</p>
<b>Opening</b>	<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>Chair Harrigan called the meeting to order at 2: 10 PM.</li> </ul> <p><b>Audio Recording</b></p> <ul style="list-style-type: none"> <li>Chair Harrigan announced that the meeting was being recorded.</li> </ul>
<b>Review and Accept Minutes from April 5, 2023</b>	<p><b>Notes:</b> Chair Harrigan noted that quorum had been met as prescribed by the Charter.</p> <p><b>Motion:</b> Motion to approve the April 5, 2023, minutes was made by Mr. Michael Hartman and seconded by Ms. Pat Barber.</p> <p>The motion was approved 5-0.</p>
<b>Public Comment</b>	<b>Notes:</b> There were no requests for public comment.
<b>Finalized Annual Report</b>	<p><b>Notes:</b> School Board Member Cindy Spray requested Committee Chair Harrigan to give the CFOC Annual Report to the School Board during the June 29, 2023 Workshop.</p> <p>Ms. Barber noted that the chart on page five of the Annual Report was revised as previously requested. Chair Harrigan noted that all requested updates were made for the Annual Report and the document was ready for presentation to the Board.</p> <p>Chair Harrigan requested the Annual Report be sent to the School Board Members prior to the Workshop to allow time for review.</p>
<b>New Business</b>	<p><b>a. Review Quarterly Report</b></p> <p><b>Notes:</b> Chair Harrigan introduced Mr. Jeremiah Bowman, Specialist of Professional Learning, and Ms. Shannon Flemming, Director of Secondary Curriculum, to provide an update on the Arts Milage and past usage, referencing the 2022-2023 budget.</p> <p>Mr. Bowman gave an overview of the Arts Task Force and the Arts Implementation funding and discussed the request process for schools. He shared how the money has been spent in Phase 1 and Phase 2, noting the opportunities that now exist for the</p>

	<p>schools given the privilege of the additional funds. He provided a handout, <i>Arts Millage 2022 -2023 Spending Summary Estimates,</i>, to the Committee.</p> <p>The Committee asked questions and held discussion.</p> <p>The Committee asked for clarification regarding the categories of spending within the schools. Ms. Barber clarified the noted spending used in the auditoriums pertained to equipment upgrade versus capital improvements. Discussion was held regarding the many student opportunities created by the Arts Milage as allowed by the referendum.</p> <p>A request by the Committee was made for the breakdown of monetary usage by school from the year. Mr. Bowman agreed to provide the information.</p> <p>After a question posed by Mr. Ehren, Ms. Flemming spoke about the increases in learning and development opportunities that exist because of student interest as a result of the referendum and millage money.</p> <p>The Committee requested a draft of requested categories for next year's allocation of the Millage. Mr. Bowman noted that until the ten-day count, the information would be inaccurate, but stated he would get the information as soon as it was available.</p> <p>The Committee thanked Mr. Bowman and Ms. Flemming for their time. Mr. Bowman, Ms. Flemming and Mr. Chapman left the meeting at 2:35 PM.</p> <p><b>b. Union Members/Charter Changes</b>  <b>Notes:</b> Chair Harrigan asked the Committee about the Union/Charter changes. The Committee requested that they not be responsible for approving the changes at that time based on not having a copy of the amended Charter. There was no vote on the item.</p> <p><b>c. Review Member Vacancies</b>  <b>Notes:</b> Chair Harrigan stated that there were two recent vacancies for membership on the Committee, one due to death and one due to non-attendance / term expiration.</p> <p>A request was made for a list of CFOC Members and term dates be sent to the Committee Members.</p>
<p><b>Comments from Committee Members and Staff</b></p>	<p><b>a. Date of Next Committee Meeting – August 2, 2023</b>  <b>Notes:</b> Chair Harrigan noted August 2, 2023, as the date for the next Committee Meeting. She mentioned the Members may attend the July 29, 2023 School Board Workshop for the presentation of the Annual Report to the School Board. Committee Chair Harrigan reiterated her request for the Annual Report packet be sent to the School Board Members prior to the Board Workshop</p> <p><b>b. Agenda Items for Next Committee Meeting</b>  <b>Notes:</b> Chair Harrigan spoke regarding the agenda items for the next Committee Meeting as follows:</p> <ul style="list-style-type: none"> <li>• Union Members / Charter Review</li> <li>• Review Quarterly Report</li> </ul>
<p><b>Adjournment</b></p>	<p><b>Notes:</b> Ms. Barber thanked the Members for their hard work.</p>

	<p><b>Motion:</b> A motion to adjourn was made by Ms. Barber and seconded by Mr. Ehren at 3:15 PM.</p> <p>The motion was approved 5-0.</p> <p>Chair Harrigan adjourned the Meeting at 3:15 PM.</p>
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Chairman, Committee