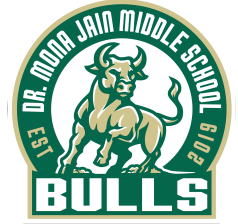


Dr. Mona Jain Middle School • Bring Your Own Device (BYOD)

Student and Parent User Agreement



Rationale. The goal for both Manatee County Schools and the Dr. Mona Jain Middle School's Bring Your Own Device program is to create a technology-rich 21st century learning environment for our students. Through the BYOD program at Dr. Mona Jain Middle, students will be able to apply and develop integral 21st century skills, including written and oral communication, collaboration, problem-solving, critical thinking, and digital literacy.

Section I: Privilege. Using personally owned devices is a privilege, not a right and may only be used for learning purposes at the decision of the classroom teacher. Also, this privilege may be revoked for the student body as a whole or for students individually at the discretion of the administration. Therefore, it is important that students use their own devices responsibly, respect the property of others, while developing their academics and digital citizenship.

Section II: Overview. Dr. Mona Jain Middle School will permit students to bring and use laptops, tablets, and smartphones for instructional purposes. In addition, as a reward tied to the Positive Behavior Intervention Support program (PBIS), students may be allowed to use their phone before/after school.* The use of these personal electronic devices is a privilege, and students must adhere to all district policies and school procedures, including those listed below. Any violation of the following policies will result in the revocation of the student's BYOD privileges, along with the consequences mentioned below. **As deemed appropriate by administration.*

Section III: Definitions

- The term **device** is used to describe all electronic devices that can transmit digital media.
- The term **technology** is also used to describe all electronic devices that can transmit digital media.
- The term **media** in this document is used to signify any single medium used to communicate any data for any reason. Examples: digital photos, recorded audio, and digital and analog videos.

Section IV: District Network. Use of the Manatee County Student wireless is entirely at the risk of the user, and Manatee County Schools is not responsible for any loss of any information that may arise from the use of the wireless connection, or for any loss, injury, or damages resulting from the use of the wireless connection. All users of the Manatee County Student network are bound by the district's Acceptable Use Policy. By using the district network you are agreeing to all of the above conditions and policies as they pertain to non-district devices.

Section V: Bring Your Own Device Policy and Procedures Guidelines.

- Students are responsible for the security of their own devices. There will always be a risk of theft when at school. It is recommended that cases or other custom touches are used to distinguish your device from others. Devices must remain in the student's possession at all times.
- **Students may only use their device in the classroom when instructed to do so by their teacher. Otherwise, the devices need to be powered off and stowed away.**
- Students should always be on the school's wireless network, not personal data plans, to access the web. Personal devices may only connect to the Manatee 'guest' network.
- Students may not ever use their device in bathrooms or locker rooms.
- During school hours, students are to keep their devices off and away in all hallways.
- Technology personnel will not be available to investigate or troubleshoot students' laptop/tablet issues.
- School officials may read, examine, or inspect the contents of any personal device upon the reasonable suspicion that the contents or recent utilization of the device contains evidence of violation of rules or laws.

Any PC, Android or Apple device with a browser will be adequate for access to school network.

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Inappropriate Language

- Restrictions against inappropriate language apply to public messages, private messages, and material created for assignments or to be posted on web pages.
- Students will not use obscene, profane, vulgar, rude, inflammatory, threatening, or disrespectful language.
- Students will not engage in personal attacks, including prejudicial or discriminatory attacks.
- Students will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person.
- Students will not knowingly or recklessly post false/defamatory information about a person or organization.

Plagiarism and Copyright Infringement

- Students will not plagiarize works that is found on the Internet or on the computers at school or home. Plagiarism is taking the ideas or writings of others and presenting them as if they were their own.
- Students will respect the rights of copyright owners. Copyright infringement occurs when one inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, the student will follow the expressed requirements.

Respecting Resource Limits

- Students will use the technology at school only for educational and career development activities. **Therefore, students should be using their device for school appropriate reading, music, & games.**
- Students are not allowed to record via any medium, including but not limited to, pictures and videos.
- Students will not post chain letters or engage in “spamming.” Spamming is sending an unnecessary message to a large number of people.
- Students will not download games, pictures, video, music, instant messaging, e-mail, or file sharing applications, programs, executables, or anything else.

Security and Damages. Responsibility to keep the device secure rests with the individual owner. MJMS is not liable for any device stolen or damages on campus. It is recommended that cases and other custom touches are used to physically identify your device from others. **Additionally, protective cases for technology are strongly recommended.** Keeping a copy or photo of the serial number of the device could be helpful in the event the device is stolen. If your device is lost or stolen please report it to administration immediately.

Section VI: Outside the Classroom. Aligned with Dr. Mona Jain’s Positive Behavior Intervention Support (PBIS) program, students may be given the opportunity to use their device before school and after school to reward appropriate behavior. Sixth graders will gain before school BYOD privilege upon second semester. However, all the policies in this agreement still apply and students must limit the earbuds to one ear before and after school. Earbuds must be kept completely out of site during the school day, unless given permission by a staff member for appropriate use.

Students may listen to music or work on school assignments with their device, however are not allowed to:

- Access, post or view a social media site or app
- Record via any medium, including but not limited to, pictures and videos
- **Use messaging or texting applications**
- Access or view a website or app with content that is inappropriate, as per the Manatee County
- Code of Student Conduct

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Section VII: Consequences. Any violation of the student agreement will result in the following consequences, in accordance with the MJMS Discipline Matrix and the Manatee County Code of Student Conduct.

Occurrence	Confiscation	Loss of Tech. Privilege	Consequence
1st violation	Submitted to administration for parent pick-up	For the remainder of the day	Warning
2nd violation	Submitted to administration for parent pick-up	For 24 hours	1 day ISS which includes parent contact
3rd violation	Submitted to administration for parent pick-up	For a nine-week period	2-3 days ISS; parent conference
4th violation +	Submitted to administration for parent pick-up	For the remainder of the school year	3-5 ISS/OSS; parent conference

*****Please note, any severe violation of the BYOD agreement may result in a higher consequence and will be handled on a case by case basis by the administrative team.**

Section VIII: Student Responsibilities for BYOD User Agreement

Device will be password protected.
Will keep their device in <i>powered off and stowed</i> away during the school day, unless given permission by a staff member to use the device. Headphones must also be kept away during the school day. However, when permissible, headphones must be limited to one ear.
Will not access or display any media that is deemed inappropriate for school. For example: If you can't wear it to school on a shirt, you may not display or access it on your device.
Will not use electronic devices/technology to cheat on assignments or tests
Will not use electronic devices/technology and/or media to bully, threaten, or abuse another person.
Will not record any medium, including, but not limited to, pictures and videos.
Will not use electronic devices/technology to record, in any media format, another person without their knowledge.
Will not use to record, transmit or post photographic images or video of a person, or persons on campus during/before/after school hours, during school-sponsored events, or on school transportation.
Will bring the electronic device fully charged each day. Charging at school will not be allowed and the device must run off its own battery.
Will not be allowed to text/call parents/guardians with their device during the school day. In the event of an emergency or need to contact a parent/guardian all students must use the front office phone to do so.

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date

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