

Palmetto High School  
SAC Minutes- March 9<sup>th</sup>, 2020

- 1) Welcome (Sue Hecker): 6:02 p.m.
- 2) Introductions: 6:02 p.m.
  - Chair: Sue Hecker
  - Vice Chair: Rachel Kendzior
  - Secretary: Kristen Toomey
  - Assistant Principal: Quantas Simmons
  - Assistant Principal: Monica DeLesline
  - 7 total persons in attendance
- 3) SAC Reports: 6:05 p.m.
  - a. Minutes:
    - i. Minutes from January were documented but not presented, will vote on at May meeting
  - b. Old Business
    - None at this time
  - c. Financial Report
    - i. Funds available total \$301.49 after all mini-grants paid out
    - ii. Mr. Durshimer cancelled his trip due to COVID 19, money may be refunded
- 4) Principal's Report (Simmons/DeLesline): 6:07 p.m.
  - a. Staff Allocations (Simmons):
    - i. Over 2,000 students in anticipation for next school year, reviewing P-forms tomorrow, more information will be presented at next meeting
    - ii. No allocations changed from last year
    - iii. 2020-2021 enrollment currently just under 2,100 students
      1. 550 Freshman of which 43 choiced to PHS (all AICE)
  - b. Progress Monitoring Data (DeLesline):
    - i. For benchmark writing assessments this year, 9<sup>th</sup> and 10<sup>th</sup> grade English teachers were paid to grade the test instead of hiring outside company
    - ii. Teachers were concerned that there were too many source articles (4) for students to read and pull evidence from. On FSA Writing Test there are only 3 sources.
    - iii. Feedback:
      1. Students mentioned counterargument, but not refuting it
      2. Thesis statements were weak and misplaced
      3. Students gave too many citations making it hard to read
      4. Students pulled quote evidence, but most did not incorporate paraphrasing
      5. Some lacked transition words

- iv. Biggest Problem: Attendance/No shows
- v. As a result, more writing is taking place in all fields of study, reteaching is being done in the English department

Q: (Sue Hecker) Who was tested for the English writing?

A: (DeLesline) 9<sup>th</sup> and 10<sup>th</sup> graders were tested on writing.

c. Code of Conduct (Simmons):

- i. Simmons sits on the district Code of Conduct Committee along with various principals and assistant principals
- ii. Committee meeting is being held this Friday, March 13<sup>th</sup> to reevaluate policies
- iii. Big Topics: E-cigs, Clothing (holes in jeans, leggings, spandex)
- iv. Any questions/comments/concerns regarding code of conduct can be sent to Mr. Simmons or submitted on the school board website

d. COVID 19 Info (Simmons):

- i. District gave hand sanitizer to all schools to use primarily in cafeteria, but with the shortage is working on getting sanitizer for classrooms as well
- ii. District has sent handouts to each school to post around campus along with posting information on school board and every school's websites
- iii. Paying custodians overtime to ensure each room is cleaned thoroughly and wiped down daily
- iv. Admin is routinely checking restrooms to ensure there is plenty of hand soap available
- v. Mr. Auckerman will be making an announcement during second period tomorrow (3/10) about restroom misuse
  - 1. Only Building 2 and 3 have open restrooms before 7:30 am to maintain control of who is entering and exiting this location; all other restrooms are opened at the tardy bell
  - 2. Suggestion: (Sue Hecker) Make a TV PSA

Q: (Rachel Kendzior) Are there any cameras near the restrooms to catch who ever misuses them?

A: Yes, but it is very hard to narrow down who due to timing reports.

e. 20/21 Officer Elections (Sue Hecker):

- i. SAC Chair, Vice Chair, and Secretary positions will be open in May if anyone is interested in running for office
- ii. SAC Officer Duties:
  - 1. Chair: Open/Facilitate meeting, have basic knowledge of Roberts Rules of Order, Attend 2 District SAC meetings (fall and spring)
  - 2. Vice Chair: Fill in for the chair if needed
  - 3. Secretary: Take notes at meetings, submit meeting minutes

4. Each position is served for one year
  - f. SIP Writing (Simmons):
    - i. All department leads, assistant principals, parents are welcome
    - ii. School Improvement Plan for the 2020-2021 school year will be written in May if anyone is interested
  - g. 9<sup>th</sup> Grade Parent Night (DeLesline):
    1. Missing parent involvement, held a ninth grade night covering information parents should know as students enter high school (graduation requirements, course registration, etc)
    2. Before event, very negative lead as there is “no more parent involvement”
      - a. Over 300 parents attended filling 11 classrooms
      - b. Information presented is posted on PHS website
      - c. Admin was stationed in courtyard to answer any questions parents had
      - d. No clubs or organizations present to overwhelm, just sticking to the academics
- 5) New Business (Sue Hecker): 6:30 p.m.
- a. Teacher Mini Grants:
    - i. Natalie Richard (science teacher)
      1. Requested \$237.93 for students to attend Mote Marine for their AICE marine class (1<sup>st</sup> year offering this course)
        - a. Substitute \$200
        - b. Transportation \$83.93
        - c. One Student Entrance Fee \$20
        - d. Chaperone Fee \$34
      - ii. Motioned was made by R. Kendzior to approve grant for \$237.93. Motioned was seconded by Shelly. By verbal vote, the motion was passed unanimously.
    - ii. Open Agenda
      - i. Incoming freshman love the signs and welcome packages in yards accepting them into the AICE program
      - ii. Q: Will there still be transportation hubs for next year?  
A: Admin has only been told that there is transportation, not verified if that means hubs, but assuming it does.

Meeting was adjourned at 6:38 pm.

Next meeting is 5/11/20 at 6:00 pm in the PHS Media Center

Minutes submitted by Kristen Toomey