



Johnson K-8 School of International Studies
MYP Academic Integrity Policy
2023 - 2024



IB defines academic integrity as a guiding principle in education and a choice to act in a responsible way whereby others can have trust in us as individuals. It is the foundation for ethical decision-making and behavior in the production of legitimate, authentic, and honest work.

-From IB Resource, Academic Integrity, 2019, page 9

According to the School District of Manatee County's Academic Honor Code:

- I will take responsibility for my own work. I will not cheat, help others cheat, or allow anyone else to do my work for me.
- I will not plagiarize. I will use quotations and cite sources when I use someone else's words and ideas.
- I will not forge the signature of others or knowingly falsify any records, information, or results.
- I will be honest about my work with teachers, peers, and parent(s)/guardian(s).
- I understand I will receive a zero on any assignment, as well as any other appropriate consequence for breaking the Honor Code.

-(School District of Manatee County School Code of Conduct p. 5)

It is a requirement that every IB World School offering the MYP promote academic honesty. Academic honesty is a value that we feel supports the core of our mission at Louise R. Johnson K-8 School of International Studies to inspire students to achieve academic excellence, embrace global diversity, and become lifelong learners.

As Johnson Eagles who are acting as principled learners, knowledgeable people, and thinkers, we demonstrate the following:

Principled: We take responsibility for our actions and their consequences in addition to acting with integrity and honesty

Knowledgeable: We explore concepts, ideas, and issues across all disciplines

Thinker: We use creative and critical thinking skills in everyday learning and use initiative in making reasoned and ethical decisions

Integrity will be demonstrated when:

Students...

- Take responsibility for their own work
- Produce individual, original work
- Prepare sufficiently for all types of assessments
- Be reflective of their knowledge and seek help from teachers and staff when needed
- Do not copy the work of others or share their work with others in any way, unless expressly given permission to collaborate
- Take credit for only those portions of group work they completed
- Accurately document Community Service Hours
- Cite sources according to agreed-upon formats
- Use cell phones, technology, and library resources responsibly and with permission
- Avoid engaging in cheating, plagiarism, and lying
- Use and acknowledge resources appropriately
- Report violations of the Academic Integrity Policy to teachers, counselors, or administrative staff
- Follow all instructions and rules given before and during all assessments



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Teachers...

- Develop, model, and sustain ethical practices and principled actions within the classroom
- Provide instruction in conducting research and citation of sources
- Verify authenticity of student work
- Provide clear and accurate instructions for all types of assessments
- Review the Academic Integrity Policy with students
- Report violations of the Academic Integrity Policy to parents and administrative staff

Parents...

- Are knowledgeable about the Academic Integrity Policy
- Assist students with assignments ensuring that their work remains their own
- Encourage students to plan when preparing for assessments
- Support faculty and administration in enforcing the Academic Integrity Policy
- Establish expectations of integrity and honesty on all work

Administrators...

- Ensure all students, faculty, and parents receive the Academic Integrity Policy
- Provide professional development for teachers
- Maintain fairness and consistency when applying the Academic Integrity Policy
- Investigate claims of misconduct in a timely and impartial manner

Consequences:

Consequences for academic misconduct include, but are not limited to:

- Conference with student and student reflection
- Phone call to family
- Resubmission of work or loss of credit
- Behavior Tracker Notation
- Discipline referral
- Loss of privileges or restrictions from activities or rewards
- Repeated offenses can result in removal from the IB programme

Definitions

Academic misconduct includes:

- **Plagiarism**—the representation, intentionally or unwittingly, of the ideas, words, or work of another person without proper, clear, and explicit acknowledgment
- **Collusion**—supporting academic misconduct by another student, as in allowing one's work to be copied or submitted for assessment by another
- **Duplication of work**—the presentation of the same work for different assessment components
- Any other behavior that gives an unfair advantage to a student or that affects the results of another student (falsifying data, misconduct during an examination, creating spurious reflections)



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Academic honesty is...	Academic honesty is not...
<ul style="list-style-type: none"> ○ Completing your own work ○ Correctly acknowledging the contributions of each member of a team ○ Using MLA citations appropriately ○ Using paraphrasing appropriately ○ Creating a bibliography for your work ○ Encouraging others to participate in honest behavior 	<ul style="list-style-type: none"> ○ Copying other students work ○ Having another student or your parent complete your work ○ Copying another student’s answers on a test ○ Using “cheat sheets”, “crib sheets” or any other form of unauthorized notes on a test ○ Completing work for another student ○ Copying and pasting from websites, articles, books, or any resource and presenting the material as your own original work

Through approaches to learning (ATL) in IB programs, students develop skills that have relevance across the curriculum and help them “learn how to learn”.

The ATL skills are as follows:

- Communication
- Social: Collaboration
- Self-Management: Organization, Affective, Reflection
- Research: Information Literacy, Media Literacy
- Thinking: Critical Thinking, Creativity Thinking, Transfer

Academic honesty is taught in all our courses through the learner profile and approaches to learning and on scheduled IB Days.

 Sign and return to Mrs. Clem acknowledging, I have read and understand the Academic Integrity Policy.

Print Student Name _____

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Policy Review

The International Baccalaureate leadership team at Johnson K-8 School of International Studies annually reviews this academic honesty policy. Any changes or modifications that are made must then be brought up for discussion and agreement with the entire school community.

Reviewed April 2023