

SAC MEETING MINUTES

Willis Elementary School

September 22, 2020 | Meeting called to order by Kathy Price, Principal at 6:01 pm

In Attendance

Rhonda Mau, **Jennifer Danahy**, Ana Lonngi de Vagi, **Ashley McIntyre**, **Kelley Carpenter**, **Crystal Rothhaar**, **Hanna Cuervo**, **Erin Corsiglia**, **Nicole Delaney**, **Phil Woods**, **Kathy Price**, Samantha Collett, Julie Santello, Shannon McCoy, Kimberly Thomas, Courtni Darpino, Dana Collett. **(Bold members were voted in or are returning members to the 2020/2021 SAC board as voted on at tonight's meeting)**

Approval of Minutes

The meeting minutes from May 2020 meeting were reviewed. Crystal Rothhaar motioned to approve. Phil Woods seconded. Minutes passed.

Principal's Report

- a. Start of school year: off to a great start. Theme this school year is "Superheroes". "Superhero's learn and work here at Willis". Teachers are doing an amazing job of handling new protocols with cleaning and masks. Students are handling wearing the masks and are not having any issues. Teachers and staff are working hard to maintain protocols. E-learning is going well. We are trying hard to include e-learners with morning news being sent out to e-learners as well as with brick and mortar students. We have also added "student shout outs" to help tie together the e-learners and brick/mortar students so all students feel a sense of community and togetherness.
- b. In the process of hiring 4 new paraprofessionals. There are many great candidates including some of our current long-term subs. Hiring should be complete in the next few weeks.
- c. Mrs. Mau introduced herself and communicated her excitement at being at her new school and looking forward to working with the school, families, students and SAC board this year and years to come.
- d. Parent opinion poll- Poll is still open and being completed. Data will be presented at school board meeting on 10/8/20. Current numbers so far show that Willis is doing an excellent job with communication with families and students. This is good news since we strive for great communication. Some families have expressed interest in returning to full time brick/mortar school starting 2nd quarter. We have a waitlist for some students who wish to return before Oct. 8th if there is a student that withdraws. Options for return will be better known after 10/8/20 school board meeting. While other schools have been allowing students to move back and forth between models, Willis does not currently have room to allow for more brick and mortar students while still being able to follow capacity and COVID recommendations for distancing.
- e. Samsung panels- Installation will be completed in almost all classrooms by the end of the month.
- f. Media center renovation- Media center has been repainted and new carpet has been installed. New furniture will arrive in November.

new Business-Agenda Items

1. Introduce returning members of SAC board and elect new members to board.

- a. Returning members: Staff (teachers)- Hanna Cuervo and Erin Cosiglia (new teacher to board). Staff (support staff)- Kelley Carpenter, Community member- Phil Woods, Parent- David Fernandez
- b. 4 parent vacancies need to be filled this year.
 - i. Parents who were nominated to be considered: Samantha Collett, Jennifer Danahy, Nicole Delany, Kathleen Hill-Hasselman, Brittany Mancilla, Lindsay Markun, Ashley McIntyre, Kimberly Padak, Crystal Rothhaar, Sheila Vinson
 - ii. Parents who were voted in: Crystal Rothhaar, Jennifer Danahy, Amy McIntyre, Nicole Delaney- voting occurred using Google survey
2. Vote on new officer positions- Only one candidate per position was nominated. Proposed positions are: Chair- Crystal Rothhaar, Vice-Chair- Nicole Delaney, Secretary- Jennifer Danahy. Phil Woods motioned to approve officer positions, Kathy Price seconded. Officers installed.
3. Updated Rosters will be completed and new Chair will sign prior to being sent to District.
4. SAC By-laws- Reviewed and no issues were noted. Motion to approve the 2020-21 SAC bylaws was submitted by Jennifer Danahy, Crystal Rothhaar seconded. Motion passed with no objections.
5. SAC meeting dates set as follows: 10/20/20, 12/1/20, 1/26/21, 2/23/21, 3/30/21, 4/27/21, 5/18/21

Committee Concerns/Topics for future meetings

1. **School improvement plan-** Mrs. Mau and school-based committee have been working on the plan and it was submitted to district. Once approved we will review with SAC Board. Improvement plan based off of scores from 2018-19 school year as no new testing data is available for '19-20 due to COVID.

Next Meeting

October 20, 2020 at 6:00 pm via Zoom/Microsoft Teams.

Motion to adjourn by Kathy Price, second by Jennifer Danahy. Meeting adjourned at 6:42 pm

Minutes submitted for approval by: Jennifer Danahy