

Palm View Elementary School
School Advisory Council Meeting
MINUTES
February 22, 2018

Chairperson Crystal Vargas called the February 22, 2018 School Advisory Council of Palm View Elementary School to order at 6:41 P.M. Present at the meeting were: Crystal Vargas, Angela Essig, James Dougherty, Patricia Brunton, Barbie Hunter, Shannon Bigford, Jason Bigford, Nancy Vargas, Maria Vargas, Cynthia Vargas, Rosa Mendoza, Luisa Venegas, Ana Maria Germanson, Maria Gonzalez, Sabina Arenas, Lebrada Betancourt, Carmen Pineda, Guadalupe Rodriguez, Martha Garcia, Maria Martinez, Kazuki Kanai, Karen Ammons.

The January 25, 2018 minutes were read, and Mr. Bigford motioned that the minutes be accepted. Mrs. Bigford seconded the motion, and the minutes were approved as written.

Mrs. Essig provided calendar updates and informed parents that, due to overscheduling and the 21st Century Family Nights sometimes becoming redundant to other family events, Literacy Night, and Cinco de Mayo are canceled. Dad's Night Out will be changed to March 13, immediately following and tied to the 21st Century SPARK family event. Invention Convention is canceled because the STEM teacher did not start until second quarter.

Mrs. Essig presented the 2017-18 Mid-Year State of the School Powerpoint and School Improvement Mid-Year Review, which she had shared recently with the teachers. She talked about the following: that Palm View's projected school grade is a C; discipline and attendance data; district benchmark assessments and patterned scoring; student data for Write Score, Acaletics, and iReady ELA and Math; additional/new strategies and plans to improve student achievement in ELA, Math, Writing, and Science.

Next, Mrs. Essig introduced an activity that would allow SAC members to provide input into the 2018-19 School Improvement Plan. She provided participants copies of the 2017-18 School Improvement Plan and asked them to scan an article, "Best Practices for Parent Involvement in Schools." She placed four posters on the walls: Student Needs, Supporting Our Parents, Supporting our Students, and How Parents Contribute Toward Student Achievement. Then Mrs. Essig asked SAC members to go around the room, brainstorm, and write their input with markers on the four posters. Following is the input from SAC members:

Supporting Our Parents	
What do parents need?	How can PVES help?
<ul style="list-style-type: none"> ▪ Internet service ▪ Computers/tablets ▪ Bilingual books to read at home ▪ Sample questions to ask while reading ▪ Safe environment ▪ School supplies 	<p>PVES can help with bilingual books to read at home, sample questions to ask while reading, school supplies; and by providing a safe environment at school.</p>

Student Needs	
What fosters learning and well being?	What gets in the Way?
<ul style="list-style-type: none"> ▪ Healthy Diets ▪ Good night's sleep ▪ Support from families ▪ Discipline ▪ Understanding 	<ul style="list-style-type: none"> ▪ Putting students by friends ▪ Always in a rush! ▪ Parents not getting involved in the child's learning and well being ▪ Sugar <p><i>Translated from Spanish:</i></p> <ul style="list-style-type: none"> ▪ I worry that my child gets distracted very easily. She says that she tries hard, but cannot concentrate. ▪ Reading comprehension and concentration ▪ I am concerned that my daughter is not retaining her learning in math and she finds it difficult and is becoming frustrated.

Supporting Our Students
How can we get all students engaged in reading and math more at home?
<ul style="list-style-type: none"> ▪ Math/Reading Games ▪ Read every day ▪ Make sure students have books. ▪ Give them candy. ▪ Count coins. ▪ Count their clothes that need to be washed. ▪ Parents do activities with their child. ▪ Make connections to what they read whenever there are opportunities. ▪ Reading with them, counting objects, measuring while they help cook.

Supporting Teachers
How can parents and the community contribute toward improved student achievement?
<ul style="list-style-type: none"> ▪ Helping children with homework ▪ Help them read. ▪ Get enough sleep. ▪ Eat healthy. ▪ Acknowledge their achievements! ▪ Talk about their day. ▪ Ask about what is bothering them. ▪ Set goals and have a reward system when they succeed. ▪ Help them when they struggle. ▪ Be patient. Be kind. ▪ Volunteer inside and outside of classrooms.

Mrs. Essig thanked participants for their input, and then asked for their input on the 2018-19 Title I budget. She started by sharing how Title I funds have been spent during the 2017-18 school year, displaying a poster as follows:

**Title I Budget
2017-18**

3 Teacher Aides (includes benefits, retirement, social security, etc.)	\$95,000
1 Reading Coach (includes benefits, retirement, social security, etc.)	\$103,660

Total: \$198,660

Allocated: \$254,188
 - 198,600
 \$ 55,588

The \$55,588 is utilized for:

- ✓ Professional Development (includes collaborative planning)
- ✓ Family involvement nights
- ✓ Planners, newsletters, parent handbook
- ✓ Printing and copy paper
- ✓ Instructional materials (eg. *Scholastic News*, workbooks, etc.)
- ✓ Supplies (eg. manipulatives, response boards, headphones, classroom supplies)

Mrs. Essig also displayed a poster listing many of the contributors from our community to Palm View this school year:

- ♥ F.E.L.T. and Church on the Rock – bags of food for families on weekends
- ♥ Extensive donations for needy families at Christmas (bikes, gifts, food, gift certificates)
- ♥ Donations of school supplies and backpacks
- ♥ Donations of socks, underwear, shoes and other clothing
- ♥ Donation of a special changing table in the clinic for physically handicapped students
- ♥ Campus beautification – Palmetto First Baptist Church
- ♥ Donations of clinic supplies
- ♥ Florida Studio Theatre – free field trips, performances, and writing workshops
- ♥ Circus Arts Conservator – assembly, field trip, aligned lesson plans and materials
- ♥ Business partnerships – donations and discounts
- ♥ Community volunteers
- ♥ Early Childhood Learning Coalition
- ♥ Grant-funded, reimbursable field trips (Van Wezel, Mote Marine Aquaculture Park)

Next, Mrs. Essig displayed a poster: Title I Funds – What are our priorities? The poster listed twelve possible ways that Title I funds could be spent for the 2018-19 school year. Mrs. Essig gave each participant 3 red sticky dots, and asked them to place their dots next to the items that they felt were most important for expending Title I Funds.

Below is the list of possible Title I budget items in prioritized order based on the votes of the School Advisory Council participants:

1. Additional staff to support teachers and students in the classrooms – 18
2. Free tutoring before/after school – 17
3. Instructional materials and programs – 11
4. Professional development to improve instructional practices and content area knowledge – 6
5. Collaborative planning – 5
6. Technology for teachers to use in instruction – 5
7. Educational field trips and assemblies – 5
8. Family Engagement Activities – 5
9. Printing: curriculum and instruction – 4
10. Technology for students to use – 2
11. Classroom libraries – 1
12. Parent education and support – 1

Mrs. Essig thanked everyone for the input and reminded them to complete their Title I surveys, showing parents the cute animal thumb drive their family would receive for submitting either the survey or verification of completing the online survey.

Assistant Principal James Dougherty talked about Teacher Appreciation Week, which is May 7-11, and asked SAC members to contact him with ideas and offers for help. He said that he is soliciting donations from local businesses. When a parent asked how many teachers and staff are at Palm View, Mr. Dougherty said they could stop by the office and pick up a roster.

Mrs. Essig stated that at the next SAC meeting, March 15, input into the Family/School Compact and into the PVES Family Parent and Engagement Policy will be solicited.

Chairperson Vargas asked for questions and new business. There being none, the meeting was adjourned at 7:40 P.M.