Johnson K-8 School of International Studies

Parent/Guardian/Student Complaint Procedures

2023-2024

Parents and students do have the right to register complaints regarding IB programme-related decisions taken by the school. The steps are as follows:

1) Fill in the IB Complaint form below.

2) Email this form to the IB PYP Coordinator, Shana Berg at bergs@manateeschools.net or the MYP coordinator, Christine Clem at clemc@manateeschools.net

3) Upon careful review, the admin team and IB Coordinators will discuss the complaint and share the results with the parent and students.

4) The complaint form will be filed in the office for future reference.

Student Name: _____ Date:_____

Parent/Guardian Name:_____Phone Number:_____

Reason for complaint:

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