

Agenda

Tara Elementary PTO

Meeting Date: April 3rd, 2018

Meeting Location: Tara Café

1. Call to Order

2. Principal Introduction/Share **(30 attendees of both staff and parents!)**

- A. Introduce any attending Staff
- B. Brief share of important points

3. Introduction of Board Members

- A. Jenni Dunlop- Volunteer Coordinator
- B. Margaret White- Treasurer
- C. Kim Gibson- Secretary
- D. Sarah Colbath- Vice President
- E. Jessica McMaster- President

4. Purpose of PTO

5. Budget Report

- A. Balance (Margaret White) **\$29,844.25**
- B. Estimated Budget Proposal for 2018-2019 year **\$25,000**

7. Staff Appreciation Week April 30th- May 4th (Luau theme)

- A. Monday April 30th- Lunch, Texas Roadhouse \$3 a head
(2 sheet cakes are being donated by Livia Cobucci for dessert)
- B. Friday May 4th- Breakfast
- C. Treat Day TBD- Kona Ice **(currently looking for parent volunteers to make/donate treats)**
- D. Gift if budget allows
- E. PTO will send home suggestions to parents to spoil staff throughout the week. **(We are changing up the suggestion list from last year to possibly include book day, homemade card day, flower day, supply day, and a treat day)**
Looking @ Luau theme decoration donations

8. Publix Mother's Day Cakes May 11th in the AM

- A. Volunteers to help make sure it runs smoothly
- B. We sold 150 cakes (40 more than last year!) we earn \$1.50 per cake = \$225 profit

9. Kindergarten Round Up May 10th (evening 4-6pm)

- A. Volunteers to run PTO table, Greet incoming new parents (RECRUIT FOR PTO)

10. Tara Fun Day- May 18th – ALL DAY!

- A. Volunteers needed throughout the day 7am – 4pm **(sign up on signuption.com, link is on our Facebook page)**
- B. Water fun
- C. Kona Ice

PTO will provide drinks and snacks to volunteers

(Looking for large plastic totes to hold water/ice/water balloons and canopy tents, e-mail PTO to let us know if you have one that we can use)

11. PTO New Board Vote – Officers for 2018 – 2019 year
(this did not occur, questions raised about adding more board positions...I.e. Teacher Liaison, Media Coordinator, etc..., elections will now occur at the May 1st meeting. Please come to voice your opinions and vote!)

12. Adjournment

Notes: We have given out about \$1000 in teacher requests so far this year. There is still time to get your requests in for this year as we still have about \$4000 earmarked for these!

We will continue \$100 teacher requests program next year as well!