

PALMETTO HIGH SCHOOL PARKING APPLICATION INFORMATION

*There are some important changes for this year in purchasing your parking pass so please read carefully.

- You can print off the one-page application found at the end of this packet or pick one up in front of the PHS office Monday – Thursday.
- Applications can be turned in on August 6th from 8AM – 3PM in room 3-110. Any additional spots available will be sold during all lunches the first week of school. Spots are assigned first come, first served. Parking passes are limited—don't wait or you may not get a spot.
- In order to process your application, you **MUST** have Ms. Fabiano's signature affirming you have no outstanding fines/fees. OJT passes must also have the signature of a guidance counselor or your OJT teacher.
- Please make sure we can read your cell phone number on the application as we may need to call you during the processing procedure.

SENIOR PARKING:

- Senior parking will be decided by a lottery. **You will not be entered in the lottery for a Senior Spot if you have any outstanding balances and/or you do not have a completed application (including Ms. Fabiano's signature) turned in on time.** When all the applications are turned in, we will randomly select 83 senior applications and assign those spots to the selected applicants. If you do not receive a senior spot, you will be given one in another section of the lot. Example: If 90 students apply for a senior spot, only 83 will receive a spot, the other 7 will be moved to underclass parking.
- **ONLY the last 18 inches of Senior parking spots may be painted.** Anything larger will result in a loss of parking privileges if not rectified within 72 hours of notification. We will hold a "painting day" on Saturday, August 7th from 9AM – 1PM and again on Monday, August 9th from 8-12 for you to decorate your space.

A complete application packet for Seniors and Underclassmen will include:

1. Completed application signed by student, parent/guardian, and Ms. Fabiano. If you are applying for an OJT spot, you must also have the signature of your guidance counselor.
2. A copy of your driver's license (learners permits do not qualify) and current insurance card **MUST** be attached to your application.

PLEASE READ CAREFULLY. YOU WILL SIGN YOUR APPLICATION ACKNOWLEDGING YOU UNDERSTAND AND AGREE TO FOLLOW THE RULES OF PARKING ON CAMPUS.

Student parking at PHS is a privilege, not a right. We expect all students to follow the rules and procedures that have been outlined for you.

REVOCATION: Revocation of parking privileges can occur for the following reasons:

1. Having unexcused absences and/or skipping class.
2. Excessive Tardiness to school (more than 3 per quarter)
3. Leaving campus without authorization, with or without other students
4. Continuous parking violations and/or driving violations before, during, or after school hours.
5. Loitering in vehicle or parking areas before, during, or after school.
6. Tampering with other vehicles on school property any time will result in criminal and administrative actions.

7. Tampering or damaging gates (will also result in suspension and criminal charges with restitution).
8. Tampering or attempting to remove a boot from a vehicle (will result in a replacement fee of the vehicle restraint).
9. Revocation is not limited to these reasons and school administration has the right to revoke parking privileges from any student that interrupts on-campus school activities, including before and after normal hours.

PENALTIES:

1st Offense: no parking pass, parked in unauthorized manner or area -- Vehicle will be ticketed. (\$15.00 fine)

2nd Offense: no parking pass, parked in unauthorized manner or area -- Vehicle will be ticketed and/or booted. (\$50.00 fine).

3rd Offense: no parking pass, parked in unauthorized manner or area -- Administrative action (referral for defiance, loss of parking privileges)\

MISCELLANEOUS RULES AND EXPECTATIONS:

1. **Students must pull directly into their parking spots. NO backing into spaces is allowed.** It is disruptive to the flow of traffic and, in general, causes concern for the safety of other drivers and those walking to campus.
2. Parking pass must be hung from rear view mirror while on campus.
3. Students without a student parking pass **MAY NOT** park their vehicles on campus at any time.
4. Vehicles without PHS student parking pass or those parked outside of designated student areas are subject to notification of School Resource Officer, fine, and/or administrative action.
5. Students must leave their cars as soon as they park. No loitering in cars is permitted.
6. Students may return to their cars **ONLY** when leaving school at the end of the day or after going through proper procedures. Administrative permission is required to enter the parking lot during the school day.
7. Parking lot and vehicles parked on campus are subject to all rules prescribed by the district student code of conduct. Violations are subject to administrative action. Students will place all items, such as flags, magnets, and banners, inside the vehicle while on campus.
8. To ensure the safety and protection of the student population, Florida law provides for the search of any vehicle on campus by the school administration.
9. There will be no refunds for parking passes. (Even if revoked by the SGA or administration)
10. Parking passes are non-transferable. The student and transferee will lose parking privileges.
11. Students should report any suspicious activity on campus and parking lot to the first staff member, they see.
12. If you drive to campus in a vehicle other than that registered and/or you forgot your parking pass, it is your responsibility to notify Ms. Flynt (rm 3-110) before going to first period. Notification can be made in person or via email/Schoology message.
13. Students are responsible for the contents of their vehicle. **LOCK YOUR DOORS. NEITHER PALMETTO HIGH SCHOOL NOR THE SCHOOL BOARD OF MANATEE COUNTY ARE RESPONSIBLE FOR ANY THEFT, FIRE, DAMAGE, VANDALISM AND/OR MISHAP THAT MAY OCCUR TO ANY VEHICLE PARKED ON THE CAMPUS OF PALMETTO HIGH SCHOOL.**

2021-2022

PALMETTO HIGH SCHOOL PARKING PASS APPLICATION

***Please attach a copy of your driver's license and insurance information to this form.**

PASS # _____

Ms. Fabiano's Stamp _____ (acknowledging your accounts are cleared/no \$ owed)

Check one: _____ Senior Reserved Lot - \$60 _____ General Student Lot - \$40

_____ OJT Student Lot - \$40 OJT—Counselor Signature required below:

PLEASE PRINT LEGIBLY

Last Name: _____ First Name: _____ MI: _____

Student Cell Phone Number: _____

Grade as of August 2021: _____ Age: _____

Parent Name _____ Parent's Phone: _____

Year _____ Make _____ Model Color _____ License Tag # _____

Driver's License# _____

Insurance Company & Policy Number _____

Insurance Expiration Date _____

I have read the parking rules, regulations, and expectations. I understand that failure to follow them will result in fine(s), a vehicle boot, revocation of my parking privileges, and/or administrative action resulting in a referral.

Student's Signature _____

Parents MUST sign even if student is 18 years old. Parent or Guardian's Signature

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